

# Educational Service Unit (ESU)

## LC-3 Lid Computation Form and Levy Limit Form Instructions

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See the Budget Form Instruction Manual for overall guidance.

### LC-3 Lid Computation Form

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- Line (1)** – Prior Year Restricted Funds Authority (Base Amount) is equal to Line (8) from last year’s LC-3 Lid Computation Form.
- Line (A)** – Enter 2.5% if used.
- Line (B)** – Enter the percent above the 2.5% entered on Line (A). If the County Assessor has included a growth number on the current year Certification of Valuation. Divide the current year Growth per Assessor number by last year’s Total Valuation and multiply by 100 to determine the percentage growth.
- Line (E)** – Needs figure calculated pursuant to State Statute Section 79-1241.03.
- Line (4)** – Enter 1% for the Additional 1% Board Approved Increase.
- Additional 1% - An additional 1% increase is allowed if at least 75% of the governing body votes to approve the increase. There is no special hearing or notice required to consider the additional 1% increase. Please note this is 75% of the authorized board and not just 75% of those present. **If the governing body approves the additional 1% increase, a copy of the resolution or Board minutes documenting that at least 75% of the governing body approved the increase must be attached.**
- Line (5)** – Enter the voter approved percentage increase.  
*(Please attach Ballot Sample and Election Results)*
- Line (9)** – Total Restricted Funds is carried forward from Line (20) on the LC-3 Supporting Schedule.
- Line (10)** – Subtract the Restricted Funds on Line (9) from the Total Restricted Funds Authority on Line (8) to calculate the Total Unused Restricted Funds Authority. **Line (10) must be greater than or equal to zero or you are in violation of the lid law.**

### Levy Limit Form Instructions

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The levy limit applicable to Educational Service Units is 1.5 cents.

- Line (1)** – Total Personal and Real Property Tax Request from Page 1 of the budget document.
- Line (A) – The amount of personal and real property tax to pay for judgments.
- Line (B) – The amount of personal and real property tax to pay preexisting lease-purchase contracts approved prior to **July 1, 1998**.
- Line (C) – The amount of personal and real property tax to pay bonded indebtedness.  
*(Not applicable at this time.)*
- Line (D) – The amount of personal and real property tax to pay for Public Facilities Construction Projects.

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- Line (2)** – Add Lines (A) through (D). This is the amount of exclusions from the levy limit.
- Line (3)** – Subtract Line (2) from Line (1).
- Line (4)** – Current year Valuation per the County Assessor. This would be the Total Valuation of your ESU; if your ESU crosses county lines, add all the county valuations together.
- Line (5)** – Line (3) divided by Line (4). The total should be multiplied by 100 to determine your Calculated Levy. The Calculated Levy should be in compliance with your levy limit (1.5¢). If not, attach supporting documentation of the vote taken.

**Administrator Contract Information**

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LB 470, passed in 2014, requires the ESU to attach a separate identification and description of all current and future costs to the ESU which are reasonably anticipated as a result of any contract, and any adopted amendments thereto, for administrator services to be rendered to such ESU. See more detailed instructions on the budget page.