



Attestation Report of the
Nebraska Motor Vehicle Industry Licensing Board
July 1, 2002 through June 30, 2003

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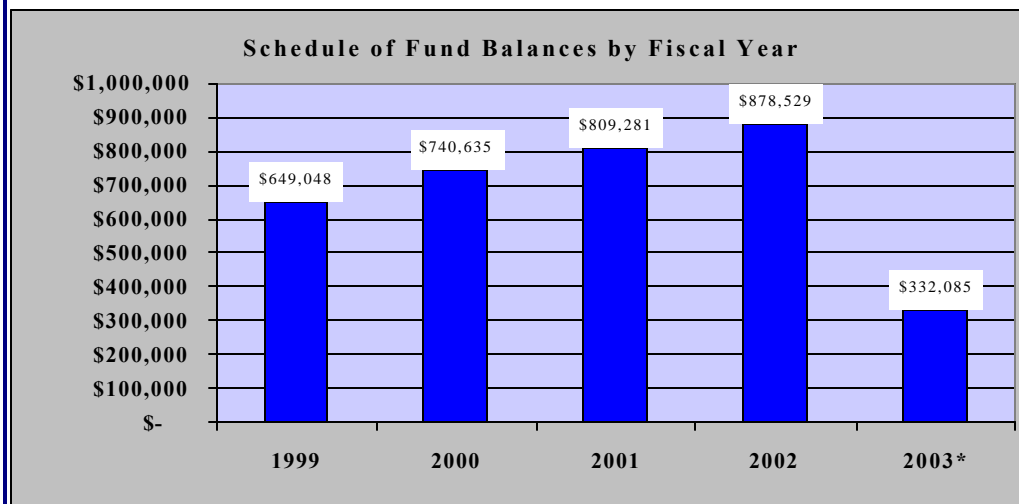
Report Highlights

Issued September 2003

The Nebraska Motor Vehicle Industry Licensing Board has been in existence since 1957. Members of the Board include the Director of the Department of Motor Vehicles, who serves as chairperson, and nine members appointed by the Governor. Members serve three-year terms. The Board has the responsibility to protect the public relating to the activities of the manufacture, distribution, and sale of automobiles, motorcycles, trailers, and mobile homes. The Board exercises its responsibilities through the issuance, denial, supervision, or revocation of the following licenses: motor vehicle dealers – new and used, salespersons, manufacturers, factory branches, factory representatives, distributors, distributors' representatives, motorcycle dealers, motor vehicle auction dealers, wreckers and salvage dealers, finance companies, supplemental motor vehicle dealers, and trailer dealers. The Board also controls the distribution of dealer license plates by means of a statutory formula.

Our report included four Comments and Recommendations. A summary of the Comments are listed below:

- ❑ **Fund Balance Continues to Increase:** The fund balance of the Board has increased every year since the fiscal year ending June 30, 1998 except for this year, but only because the Legislature appropriated \$600,000 to the General Fund. The June 30, 2003 balance of the Board was \$332,085.
- ❑ **Employee Authorization in NIS Batch Management:** Three employees were authorized in the NIS Batch Management to both prepare and approve/post their own documents.
- ❑ **Reports Not Reviewed:** The Board did not have procedures to review the Pre-Audit Verification Report, General Ledger, and Posted Batch Report for receipts or disbursements.
- ❑ **Lodging and Meal Expense Reimbursements:** A few issues related to expense reimbursements were noted. The Federal General Services Administration (GSA) per diem rates for lodging and meals were exceeded. Sales, occupancy, and bed taxes were incurred. Meal expenses were claimed for meals provided at a conference.



We have detailed our findings in the Comments and Recommendations section of the report, which can be found at www.auditors.state.ne.us.

* Note: The decrease in fund balance in fiscal year 2003 was not due to action on the part of the Board. The Legislature decreased the fund balance by \$600,000 with transfers to the State's General Fund.