



NEBRASKA AUDITOR OF PUBLIC ACCOUNTS

Charlie Janssen
State Auditor

Charlie.Janssen@nebraska.gov

PO Box 98917

State Capitol, Suite 2303

Lincoln, Nebraska 68509

402-471-2111, FAX 402-471-3301

auditors.nebraska.gov

November 2, 2020

Brian Zuger, Treasurer
Sarpy County
1210 Golden Gate Drive, #1120
Papillion, NE 68046

Don Kelly, Board Chairman
Sarpy County
1210 Golden Gate Drive, #1210
Papillion, NE 68046

Dear Mr. Zuger and Mr. Kelly:

As you know, the Nebraska Auditor of Public Accounts (APA) has received the following concerns regarding the Sarpy County (County) Treasurer:

- The Treasurer failed to balance the financial activities of his office.
- The Deputy Treasurer was paid for 80 hours of leave during which he appears to have neither worked nor used any of his accrued vacation time.

In connection with this, the APA tries to provide accurate information to taxpayers and attempts to correct misperceptions taxpayers or individuals have about government. Responding to these concerns, the APA began limited preliminary planning work to determine if a full financial audit or attestation would be warranted. In doing so, the APA obtained relevant financial information from the Treasurer, the County Attorney's office, and others, as outlined in this letter.

Based upon the outcome of our preliminary planning work, including an analysis of the information received, the APA has determined, in accordance with Neb. Rev. Stat. § 84-304(4)(a) (Supp. 2019), that it is necessary for our office to conduct an attestation of the Treasurer for the period July 1, 2020, through December 31, 2020. The above-referenced statute authorizes the APA to "examine or cause to be examined, at the expense of the political subdivision, when the Auditor of Public Accounts determines such examination necessary"

As well as addressing the concerns that have been brought to our attention, this letter serves as official notice of the APA's intention to conduct an attestation examination of the Treasurer. Please be advised also that, as provided by law, the County will be responsible for paying the actual cost of the upcoming attestation. That cost will be in addition to the expense that the County has incurred already – and for which it is being billed – for the production of this letter.

The APA's decision to perform a separate financial attestation of the Treasurer's office is occasioned by not only the two concerns specified above but also serious concomitant issues, including an inability or unwillingness to provide requested documentation, a lack of accurate financial reconciliations, and insufficient recordkeeping. Our attestation will be based upon a review of the Treasurer's receipts, disbursements, distributions, and reconciliations. We intend to start this audit work in early January 2021, at which time we will require ample workspace for 4 - 5 auditors, internet connection, read-only access to all software used by the Treasurer, and access to all records of, or relating to, the Treasurer. **We will charge only for actual work hours and expenses incurred.**

During the course of the preliminary planning work that resulted in this letter, we noted certain internal control issues that are presented below. The following information is intended to improve internal controls or result in other operational efficiencies. The issues addressed herein will be subjected to further scrutiny during the upcoming attestation.

Sarpy County Key Officials, Staff, and Board Contact Information

<u>Name</u>	<u>Title</u>	<u>Name</u>	<u>Title</u>
Brian Zuger	Treasurer	Don Kelly	Board Chairman
Dan Templeton	Deputy Treasurer	David Klug	Commissioner
Lee Polikov	Attorney	Angi Burmeister	Commissioner
Bonnie Moore	Chief Deputy Attorney	Gary Mixan	Commissioner
Bernie Meyer	Applications Manager	Jim Warren	Commissioner

Sarpy County
1210 Golden Gate Drive
Papillion, NE 68049
Sarpy.com

Brief Overall Summary

The Treasurer lacked the balancing procedures necessary for maintaining accurate financial records. As of the date of this letter, the following was noted:

- The APA began working with the Treasurer in April 2020 to resolve the concerns brought to the APA's attention. During the ensuing months, obtaining information from the Treasurer proved extremely challenging – and, the APA has yet to receive full access to the needed financial records.
- The Treasurer lacked an overall understanding of the various balancing functions for his office. In response to the APA's inquiry about the total office accountability of the assets compared to the fund balances, the Treasurer produced various reports, including the published semi-annual report, which showed a variance of \$1,970,234.16. Neither this variance nor others noted could be explained at the time.
- It is unknown when the last time the overall total of the balances in the County's bank accounts were reconciled to the relevant financial records with no variances. At June 30, 2020, those records indicated a \$362,251.71 long variance.
- Accurate bank reconciliations were not completed in a timely manner. As of July 15, 2020, the March bank statement reconciliations could not be provided. The June 2020 reconciliations provided in September 2020 were incorrect. The August 31, 2020, reconciliations were not provided.
- Investment records were not maintained accurately. Initial investment records indicated a shortage of \$8,601,902.21. After investigating actual investments held at the bank, it was determined that the bank balances exceeded the records by \$518,201.28.
- Balancing inquiries from the APA began in April 2020, and the Treasurer is still struggling with providing accurate, complete reconciliations.

More details on these items can be found in the Comments and Recommendations section of this letter.

Description of Records

Cash Sheet – Sometimes referred to as the “Daily Balance Sheet,” this day-to-day record contains the total amount of money received and disbursed by the Treasurer. It shows the amount of cash, each bank account activity, investment summary of activity, the deposits and withdrawals, and the receipts and disbursements for the day. Microsoft EXCEL is used to maintain this file with formulas to show balancing. The Cash Sheet should balance each day and should balance to the Munis (see below) fund balance total. See **Exhibit D** for example.

Munis – Munis is an enterprise resource planning software from Tyler Technologies. It is designed to handle public sector needs and is used by government agencies and schools. The software system manages financial information for the County. While not tested by the APA, this software combines and summarizes individual receipts and disbursements for each fund from other computer software systems in the County. The other systems include TerraScan, VicToRy, Investment Tracker, and spreadsheets or data created by County Information Technology. Most reports are run in portable document format (PDF), an electronic image of text or text and graphics that looks like a printed document. When larger reports are converted to EXCEL, the formatting is not always the same and comes across wrong. Per the Treasurer, Munis is the official record.

TerraScan – TerraScan software is used to determine and accumulate real estate and personal property taxes and information for the County. It is shared with the Assessor’s office.

General Ledger Report – This is an EXCEL report generated from Munis. This report reflects the amount of money received and disbursed, as well as the balance for each fund, including funds for both the County and the various political subdivisions therein, such as cities, fire districts, and sanitary improvement districts. State fees received are also recorded.

Investment Tracker – Investment Tracker is a “home grown” database developed by the County Information Technology (IT) staff. It is the database used and maintained by the Treasurer to record all investments, interest, and other financial activity. This database information is uploaded into Munis to distribute interest earned on investments.

VicToRy – The Nebraska Department of Motor Vehicles VicToRy system went live October 15, 2019. It was developed by FAST Enterprises as a modernized vehicle registration and titling system. It advances electronic registrations using Automated Clearing House (ACH), an electronic bank-to-bank money transfer, and enhances credit card payments. These payments go directly into the Treasurer’s bank accounts from online services.

Please note that the County uses numerous computer systems to record financial information, and not all detailed information is interfaced into one system. This made it very difficult to accumulate the specific information needed. In some cases, reports could not be put into a usable spreadsheet, and the APA had to re-enter them by hand into EXCEL in order for them to be useful.

Background

The County is one of 93 counties in Nebraska and has a County seat located in Papillion. The Treasurer is elected to a four-year term and is responsible for the collection and distribution of various types of local and State receipts. Brian Zuger was elected Treasurer on November 6, 2018, and took office on January 3, 2019. Despite being the elected Treasurer, Mr. Zuger is not required to be an accountant; however, he is responsible for hiring adequate staff to ensure that the office runs smoothly, accounts are balanced, and all monies received by the County are recorded accurately. If a county treasurer does not handle accounts correctly, Neb. Rev. Stat. § 23-1603 (Cum. Supp. 2018) provides for his or her removal from office, as follows:

If any county treasurer neglects or refuses to render any account or settlement required by law, fails or neglects to account for any balance due the state, county, township, school district, or any other municipal subdivision, or is guilty of any other misconduct in office, the county board may forthwith remove the county treasurer from office, and appoint some suitable person to perform the duties of the county treasurer until a successor is elected or appointed and qualified.

The County received a 2019 fiscal year audit from the accounting firm BerganKDV, LLC. The 2020 fiscal year audit is currently underway by Hayes & Associates, LLC. For the period July 1, 2019, through September 30, 2020, per the Sarpy County Claims online, the County has paid these entities the following amounts:

Check Date	Department	Payee	Amount Paid	Payment Description
9/24/2019	MISC GENERAL	BERGANKDV	\$ 11,000.00	AUDIT FEES
10/29/2019	MISC GENERAL	BERGANKDV	\$ 11,000.00	AUDIT FEES
10/29/2019	KENO	BERGANKDV	\$ 5,250.00	AUDIT FEES
12/3/2019	MISC GENERAL	BERGANKDV	\$ 11,000.00	AUDIT FEES
3/3/2020	MISC GENERAL	BERGANKDV	\$ 11,000.00	AUDIT FEES
4/7/2020	MISC GENERAL	BERGANKDV	\$ 26,700.00	AUDIT FEES
			\$ 75,950.00	AUDIT FEES SUB-TOTAL
5/19/2020	MISC GENERAL	BERGANKDV	\$ 12,913.00	CONSULTING FEES
6/16/2020	TREASURER	BERGANKDV	\$ 5,737.50	CONTRACTUAL SERVICES
6/30/2020	MISC GENERAL	BERGANKDV	\$ 16,087.00	CONSULTING FEES
8/11/2020	TREASURER	BERGANKDV	\$ 3,350.00	CONTRACTUAL SERVICES
8/18/2020	TREASURER	BERGANKDV	\$ 25,327.00	CONTRACTUAL SERVICES
9/29/2020	MISC GENERAL	BERGANKDV	\$ 4,340.75	CONSULTING FEES
9/29/2020	TREASURER	BERGANKDV	\$ 6,701.60	CONTRACTUAL SERVICES
9/29/2020	TREASURER	BERGANKDV	\$ 10,623.75	CONTRACTUAL SERVICES
9/29/2020	TREASURER	BERGANKDV	\$ 20,962.52	CONTRACTUAL SERVICES
			\$ 106,043.12	CONTRACTUAL SERVICES SUB-TOTAL
Total Paid from 7/1/2019 through 9/30/2020			\$ 181,993.12	

Check Date	Department	Payee	Amount Paid	Payment Description
10/1/2019	MISC GENERAL	MAYDEW	\$ 2,025.00	CONSULTING FEES
10/15/2019	MISC GENERAL	MAYDEW	\$ 2,737.50	CONSULTING FEES
10/29/2019	MISC GENERAL	MAYDEW	\$ 2,362.50	CONSULTING FEES
11/12/2019	MISC GENERAL	MAYDEW	\$ 3,450.00	CONSULTING FEES
11/26/2019	MISC GENERAL	MAYDEW	\$ 2,212.50	CONSULTING FEES
12/10/2019	MISC GENERAL	MAYDEW	\$ 2,700.00	CONSULTING FEES
12/23/2019	MISC GENERAL	MAYDEW	\$ 2,568.75	CONSULTING FEES
1/14/2020	MISC GENERAL	MAYDEW	\$ 975.00	CONSULTING FEES
2/4/2020	TREASURER	MAYDEW	\$ 787.50	CONTRACTUAL SERVICES
2/25/2020	TREASURER	MAYDEW	\$ 2,400.00	CONTRACTUAL SERVICES
3/3/2020	TREASURER	MAYDEW	\$ 1,500.00	CONTRACTUAL SERVICES
3/10/2020	TREASURER	MAYDEW	\$ 1,200.00	CONTRACTUAL SERVICES
3/24/2020	TREASURER	MAYDEW	\$ 600.00	CONTRACTUAL SERVICES
4/21/2020	TREASURER	MAYDEW	\$ 2,006.25	CONTRACTUAL SERVICES
Total Paid from 7/1/2019 through 9/30/2020			\$ 27,525.00	CONTRACTUAL SERVICES SUB-TOTAL

Check Date	Department	Payee	Amount Paid	Payment Description
9/29/2020	MISC GENERAL	HAYES & ASSOCIATES	\$ 5,000.00	AUDIT FEES
7/21/2020	MISC GENERAL	HAYES & ASSOCIATES	\$ 3,500.00	AUDIT FEES
Total Paid from 7/1/2019 through 9/30/2020			\$ 8,500.00	

Because BerganKDV, LLC, conducted the County fiscal year 2019 audit, and Hayes & Associates, LLC, had undertaken already the fiscal year 2020 audit, the APA performed only limited procedures – specifically, an examination of the balancing and reconciling processes and information in the Treasurer’s office, as well as an investigation of 80 hours of questioned time paid to the Deputy Treasurer, Dan Templeton.

Having been apprised of concerns by various individuals, the APA first requested financial records from the Treasurer on April 13, 2020. That request contained the following:

1. Please provide the following information related to Dan Templeton:
 - a) Timesheets and Leave Balance Reports for June, July, and August 2019
 - b) Pay stubs for July and August 2019
 - c) Hire date and leave earnings amounts per pay period or month.
2. Please provide a copy of the March 31, 2020 daily balance sheet.
3. Please provide the bank statements for all County bank accounts, including the credit card account, as of March 31, 2020.
4. Please provide copies of all bank reconciliations for all bank accounts, including the credit card account, as of March 31, 2020.

Because the requested information was not forthcoming, the APA made numerous telephone calls, as well as sent a number of email messages to the Treasurer in a follow-up effort to obtain it. Then, on May 5, 2020, the APA received the following response (in red) via the Chief Deputy County Attorney:

1. Can you please tell us the month that the bank reconciliations were last completed and reconciled to the daily balance sheet? **Reconciliations are performed to the “Cash Sheet” on a daily basis. The last bank reconciliations were completed on March 20, 2020.**
2. Who is the consultant hired to help with the reconciliation process? How long have they been hired? Is there a contract or agreement for these services? If so, please provide. **The Treasurer’s Office engaged the services of Catherine Demes-Maydew in December 2019. Her practice was absorbed by BerganKDV in early February 2020. The Treasurer’s Office is negotiating a longer term relationship for services with her. The engagement letter is attached. (See Exhibit A.)**
3. It is our understanding that Dan Templeton took a two week vacation in July 2019 for a trip to Hawaii. This does not appear to be reflected on his timesheets. Can you explain why? **Dan Templeton is the Chief Deputy Treasurer. As the only “at will” employee in the County Treasurer’s Office Dan serves “at the pleasure” of the elected official which means that Dan’s work hours are considered 24-7 and as needed. As is the practice of many Chief Deputies, Dan is in the office by around 6:30 a.m. daily (long before public hours). Many days Dan stays in the office until after 6:00pm (well after public hours are over) and in many cases after all employees have left for the day. This doesn’t even begin to account for the number of hours Dan spends engaged in the community, during his evenings or on the weekends. As a condition of his employment, and knowing the amount of work Dan was going to be giving the county outside the standard 40 hour work week (for which he does not get overtime or comp time), Brian agreed to allow Dan to take his previously scheduled and paid for vacation with his family and did not charge him vacation leave.**

The APA verified that Deputy Treasurer Templeton took two weeks (80 hours) of vacation leave in July 2019. Like other County employees, he was accruing vacation and sick leave at that time. However, Deputy Treasurer Templeton received regular pay for this time and was not charged any leave on his timesheets or paystubs. The County Treasurer authorized the leave payment. Made aware of the situation, the County Attorney’s office approved it because Deputy Treasurer Templeton was an “at will” employee.

Despite being unable to find a specific State statute or County policy addressing this situation, the APA believes that government pay should be received only for actual work performed or actual leave earned. As the Nebraska Attorney General has opined regarding payments of public funds, “Nebraska law generally requires work be performed in order for payment to be received.” Op. Att’y Gen. 95071 (Sept. 13, 1995). Conversely, when a public official or employee uses vacation or sick leave, the amount of that leave should be recorded and subtracted from his or her accrued total leave.

The APA had not yet received the Treasurer's bank reconciliations for March 31, 2020. On May 5, 2020, the APA sent the following table to the Treasurer to illustrate what information was needed – specifically, the Treasurer's own detailed reconciliations of the Bank Balances to Book Balances for that date:

Bank	Balance 3-31 Daily	Bank Balance 3/31	Variances
Pinnacle Bank	\$ 42,197,402.30	\$ 28,832,991.18	\$ (13,364,411.12)
Pinnacle Bank-MMKT	\$ 21,313,599.86	\$ 21,327,544.80	\$ 13,944.94
Pinnacle Bank-KENO	\$ 106,974.46	\$ 106,985.71	\$ 11.25
Pinnacle Bank-June Inve	\$ 294.20		\$ (294.20)
Pinnacle Bank-July Inve	\$ 10,307.06		\$ (10,307.06)
Pinnacle Bank-Real Estate	\$ 11,478,256.65	\$ 8,872,040.84	\$ (2,606,215.81)
Pinnacle Bank-DMV	\$ 6,076,073.91	\$ 5,832,903.40	\$ (243,170.51)
Amer.Natl MMKT	\$ 251,306.03	\$ 251,324.36	\$ 18.33
NPAIT-MMKT	\$ 27,369,677.72		\$ (27,369,677.72)
Access Bank-DMV	\$ 25,654.84	\$ 60,646.94	\$ 34,992.10
Access Bank-MMKT	\$ 7,998,952.29		\$ (7,998,952.29)
Mutual Omaha MMKT	\$ 248,660.87	\$ 249,300.98	\$ 640.11
Wells Fargo MMKT	\$ 2,687,155.51	\$ 4,809,076.55	\$ 2,121,921.04
5 Points Bank MMKT	\$ 14,550,214.98	\$ 10,019,388.31	\$ (4,530,826.67)
Core Bank ICS	\$ 29,246,623.25	\$ 25,518.70	\$ (29,221,104.55)
Core Bank MMKT	\$ 44,023,491.98		\$ (44,023,491.98)
RBC Dain Rauscher	\$ 246,232.21	\$ 246,945.39	\$ 713.18
Investments	\$ 34,180,442.97	\$ 6,150,443.15	\$ (28,029,999.82)
Total Banks	\$ 242,011,321.09	\$ 86,785,110.31	\$ (155,226,210.78)

In the midst of the COVID-19 pandemic, State and local government offices were closed, and both APA and County staff were working from home. Nevertheless, correspondence regarding the requested reconciliations continued. Given the circumstances, the APA was patient with the delayed responses, understanding that the Treasurer was likely preoccupied with his day-to-day activities. Likewise, the COVID-19 pandemic made it difficult for the APA to travel to the County during that period.

On July 15, 2020, Assistant Deputy Auditor Deann Haeffner and other APA staff traveled to the Treasurer's office to meet with him, his staff, and Catherine Demes-Maydew. During that visit, it was noted that the bank reconciliations were not complete or accurate, and they did not reconcile to the Munis fund balances. Ms. Demes-Maydew acknowledged helping with the reconciliations, which remained incomplete. The Treasurer was unaware of the need to reconcile the Cash Sheet balances to the Munis fund balances. The APA spent most of the day reviewing the various office systems, resolving some issues with the reconciliation process, and explaining that the fund balances must agree in total to the cash, bank, and investments.

The Treasurer planned to work on the June 30, 2020, reconciliations and report upon them to us. As of July 15, 2020, from the information on hand, there was over a variance of more than \$10,000,000 between the daily balance sheet and the Munis fund balances. Moreover, the amount shown as investments was over \$7,000,000 less than the actual amount recorded in the investment tracker.

After that visit, the APA decided that enough time and resources had been spent trying to find the underlying cause the Treasurer's apparent inability to reconcile his office accounts.

The Treasurer is in control of over \$130 million on a daily basis, making his obvious accounting shortcomings particularly grievous.

Consequently, the APA's Special Audit Manager, Mary Avery, sent the following email message to the Sarpy County Attorney's office on July 15, 2020.

From: Avery, Mary
Sent: Wednesday, July 15, 2020 5:38 PM
To: Bonnie Moore <bmoore@sarpy.com>; Lee Kenneth Polikov <lpolikov@sarpy.com>
Cc: Brian Zuger <bzuger@sarpy.com>; Haeffner, Deann <deann.haeffner@nebraska.gov>
Subject: Sarpy Co Treasurer Information

Lee and Bonnie,

I wanted to give you a heads-up. As you know we have been looking into the balancing at the Sarpy County Treasurer's office. We have been working with Brian Zuger, and his hired consultant Catherine, to get the banks reconciled and the books tied out. They felt they were fairly balanced and we could come and visit.

Today, Deann Haeffner and two of our experienced AIC's went to Sarpy County to visit and see if they were reconciled. It turns out that they did have some of the Banks accounts reconciled; however, the main bank account was only reconciled to May 8, 2020. However, there is a bigger issue. The Fund and Book balances do not reconcile to the Cash, Bank and investments on hand. It appears to be over 7 million dollars short. Deann spent most of the day explaining to Brian and Catherine how the records are supposed to balance and to what they are to balance. It appears to have been a lack of knowledge and lack of understanding of how the office records really work. They are embarrassed and do not want it in the press that they are that far off. The issue is if the Courthouse closed today, you would need to come up with 7 million dollars in order to cover the fund balances on hand for the schools, cities, villages, etc.

They wanted another week to see if they could figure out why and where it is off. The last time it truly balanced was July of 2019.

So, we are giving them a week to see if they can clear it up and find it after staff explained some steps and procedures to take. Why am I bringing this to you? If the balancing issues are not resolved and cleared to our satisfaction, we will determine it is necessary for us to complete an examination of the Sarpy County Treasurer's Office in accordance Neb. Rev. Stat. § 84-304, which states in part, "To examine or cause to be examined, **at the expense of the political subdivision**, when the Auditor of Public Accounts determines such examination necessary ..." We will bill and charge the County actual expenses for any examination we do going forward after next week. Deann and I will be out of the office until Monday. If you have questions, please feel free to reach out to us at any time.

THANKS

Meanwhile, the Treasurer continued to work on the grossly deficient office reconciliations. On July 31, 2020, he sent Assistant Deputy Auditor Deann Haeffner the following email message:

From: Brian Zuger <bzuger@sarpy.com>
Sent: Friday, July 31, 2020 7:53 AM
To: Haeffner, Deann <deann.haeffner@nebraska.gov>
Subject: Follow-up on Sarpy County Treasurer

Deann,

I am sorry I am just now getting this to you I really was trying to get this done earlier in the week. I want to give you a brief update on where we are. We along with BerganKDV have submitted documentation to our county attorney's office and are waiting final confirmation. Once we receive that I will be sending you an updated spread sheet.

As I have stated all along we were able to conclude that the breakdown occurred in a very manual process of "tying" our investments to our cash sheet, this issue has been resolved and we are in the process of defining how we move forward.

Any "process improvement" will include

Working with BerganKDV to define and document a better process flow. This will include additional training for existing staff to help them better understand their role in our processes.

Conversion from our manual (excel based) tracking methods to fully utilizing Munis (the county general ledger system). I am not sure why but the treasurer's office never adopted modules which are available to modernize and automate many of our processes. This should provide better transparency and more efficiency when working with other county departments who rely on accurate and up to date data out of our office.

I believe they should be getting back to me today and I will forward our findings. I will be available early next week should you have any additional questions or concerns.

Brian P. Zuger

On August 5, 2020, two staff members from the APA returned to the Treasurer's office with the understanding that the reconciliations were complete. Upon reviewing the information presented, the APA determined that the reconciliations were anything but complete; some numbers in the documentation reviewed were reversed, and others appear to have been included randomly and could not be supported by or traced to anything.

In a subsequent conversation with the Treasurer, the APA indicated that staff from BerganKDV, LLC, apparently did not understand how to reconcile, and the records provided were not accurate or complete. The Treasurer was then asked for electronic copies of all the reports and bank information, which the APA would use to complete the reconciliations. The APA asked that the information be put in EXCEL. However, the majority was sent in PDF, and the APA had to convert or re-enter it into EXCEL in order to complete the reconciliations.

On August 7, 2020, Jodi Woodward from BerganKDV, LLC, telephoned Assistant Deputy Auditor Deann Haeffner. She explained that Bergan KDV, LLC, was not responsible for the failed reconciliations and had not been hired or engaged to help the Treasurer with his financial records. According to Ms. Woodward, BerganKDV, LLC, was not at fault for the failure of the office records to reconcile. She wanted to set the record straight that BerganKDV, LLC, was hired to do a redesign, not deal with financial reconciliations. The Assistant Deputy Auditor said she understood that the County's financial records were to be forwarded to Hayes & Associates, LLC, the CPA firm conducting the fiscal year 2020 audit. Ms. Woodward claimed her firm was doing that; however, when asked how the Treasurer's unbalanced records could be forwarded, she did not have an answer.

On August 19, 2020, Don Kelly, the County Board Chair, telephoned the APA's Special Audit Manager, Mary Avery. He wanted to know if everything was cleared with the Treasurer's office and requested a copy of our findings. The Special Audit Manager told him that the work was not complete, and the APA was still reviewing a large variance in the overall reconciliation. Mr. Kelly asked to be notified when the APA planned to visit the County again, as he wanted the Board to be informed of the situation with the Treasurer's records. Special Audit Manager Avery agreed to notify him.

By August 5, 2020, the Treasurer had provided the APA with some – but not nearly all – of the requested information needed to complete the reconciliation. Consequently, APA staff planned to return to the County on August 25, 2020, to retrieve the missing records. The County Attorney and County Board were informed of the expected visit and requested a meeting. The County Board was told that the APA was still working to discover the cause of the variances in the reconciliations, and the Semi-Annual Statement published by the Treasurer showed a total variance of \$1,970,234.16.

Copied below are emails from the APA informing Mr. Kelly and the Treasurer of the planned August 25, 2020, visit:

From: Avery, Mary
Sent: Thursday, August 20, 2020 9:45 AM
To: Don Kelly <donkelly@sarpy.com>; Bonnie Moore <bmoore@sarpy.com>; lpolikov@sarpy.com
Cc: Haeffner, Deann <deann.haeffner@nebraska.gov>
Subject: Meeting with Sarpy Co. Treasurer

Just to keep you updated. We (Deann Haeffner and Mary Avery) are meeting with Brian on Tuesday 8/25/20 at 9:00 a.m. We will be at his office most of the day trying to reconcile June 2020. We had sent staff to Sarpy on two previous occasions and tried to explain issues that were not reconciled. Brian and staff have been working on it and Brian had sent us some information through June; however, it still does not reconcile or balance.

Per the Semi-annuals published, he even shows a shortage of \$1,970,234.16 at 6/30/2020. See below. The December 2019 published semi-annual statements balanced.

(See Semi-Annuals on **Exhibit B & C**)

December 31, 2019 Semi-Annual Statement	\$122,211,585.34	Funds
	\$122,211,585.34	Cash/Investments
	\$0.00	Variance
June 30, 2020 Semi-Annual Statement	\$136,621,098.99	Funds
	\$134,650,864.83	Cash/Investments
	\$1,970,234.16	Variance (Short Cash/Inv.)

We have other variances and a different shortage amount (larger) that we are still trying to work out the details and documentation to support his numbers.

Just an FYI, we will start billing the County for our work, to date we have been working to try to resolve the balancing issues to no avail. Thus, effective Tuesday, any time spent reconciling and assisting Sarpy County to balance, and understand what needs to reconcile and balance, will be billed at our actual costs. An itemized bill will be sent upon completion of the work.

THANKS

Mary Avery

From: Brian Zuger <bzuger@sarpy.com>
Sent: Thursday, August 20, 2020 9:06 AM
To: Haeffner, Deann <deann.haeffner@nebraska.gov>
Cc: Avery, Mary <mary.avery@nebraska.gov>
Subject: RE: [EXT] Meeting

Deann,
Tuesday should be fine.
Brian P. Zuger

Sarpy County Treasurer
1210 Golden Gate Drive #1120
Papillion, NE 68046
Office: (402) 593-2138
Email: bzuger@sarpy.com
<https://www.sarpy.com/offices/treasurer>

From: Haeffner, Deann <deann.haeffner@nebraska.gov>
Sent: Wednesday, August 19, 2020 4:41 PM
To: Brian Zuger <bzuger@sarpy.com>
Cc: Avery, Mary <mary.avery@nebraska.gov>
Subject: [EXT] Meeting

Brian

We need to come up next week and go over what you sent to us. We are still seeing large numerous variances between your records. We would like to meet with you and whomever has been working on the balancing. That would include someone that knows how your various systems operate and how they interact and summarize numbers, Munis, Terrascan, GL Ledger, Cash Sheet, Investment Sheet, and any other systems you are using.

How does Tuesday at 9:00 work?

We will need space for two auditors (Mary Avery and I) with internet access so we can work thru the records. Records I know we will need include: Detail July bank statement for the Pinnacle Account. The one you sent only shows the summary of daily activity, it does not have detail of checks cleared or deposits.

If you have questions, please let me know.

Deann Haeffner

During that visit, the APA found that several bank accounts remained unreconciled, and the Treasurer asked for more time to complete those. Other issues – as disclosed in the Comments and Recommendations section of this letter – were also discussed, which did help to resolve some of the variances; however, those issues also contributed to the financial records now reflecting the cash and bank accounts being long compared to the fund balances.

The APA returned to the County on August 31, 2020, to try to resolve additional questions that had arisen with the records, but the Treasurer was still in the process of reconciling the credit card bank accounts for June 30, 2020, so the work could not be completed.

The Treasurer sent the APA additional information on September 11, 2020. Because of the time and manpower needed to deal with the political subdivision budgets that were coming due, however, the APA was unable to return to the County until September 28, 2020. The Treasurer had tried to contact the APA to let them know the computers were down; however, the APA had not received the voice messages prior to arriving. Upon arrival on that day, they were told that the Treasurer's computer systems were down. The APA went over some of the items still needed, but the Treasurer said that he needed Munis in order to address our requests. One of the items requested was read-only access to Munis to verify interest receipts and distributions; to date, that access has not been provided.

During that same visit, the Treasurer was also asked to provide the APA with the August 31, 2020, cash sheet, reconciliations, and details of balancing, which would facilitate an evaluation of the office's current reconciliation status. The Treasurer promised to provide that information by the next day, so the APA staff prepared a list of items needed and departed. Upon returning to the Lincoln office, the APA sent a follow-up email message to the Treasurer, reiterating both specific details of the earlier request and the questions asked. Two days later, the Treasurer sent a short response, saying that the information would be provided by the next day. When finally received, the promised communication did not specifically answer all of the APA's questions, grant any access to Munis, or provide the August 31, 2020, information requested.

This constitutes a summary of the APA's less-than-satisfactory interaction with the Treasurer to date. Comments and recommendations, based upon that interaction, follow.

The APA wishes to emphasize that our preliminary audit work has focused exclusively upon the Treasurer's cash, investments, bank accounts, daily balance sheets, and Munis fund balances. The APA did not test receipts, distributions, disbursements, and compliance items. However, due to the unacceptable condition of the Treasurer's records and reconciliations, our focus will be expanded to include those – and possibly other – items during the upcoming attestation.

Comments and Recommendations

During our review of the Treasurer's financial records, we noted the following:

1. Lack of Access to Records and Cooperation

From April 13, 2020, through September 30, 2020, the APA has been repeatedly denied access to the Treasurer's actual financial records. The APA was met with continual delays and other impediments when trying to obtain bank statements, reconciliations, cash sheets, investment reports, and supporting documentation. This blatant obstruction continued for months. Additionally, the APA sought read-only access to Munis, which was never provided. The County's IT department was able to produce some reports from Munis; however, those documents were not detailed or in a useable format, which prevented immediate identification and resolution of various issues.

The APA also requested subsequent Cash Sheets and reconciliations to see how the Treasurer was balancing. Specifically, the APA asked for August 31, 2020, documents to review the progress made, after the Treasurer had been notified of specific errors and other issues. Having provided that notification, the APA hoped to confirm that the Treasurer had corrected the disclosed errors and issues. Due to the Treasurer's failure to provide the requested documentation, though, that anticipated confirmation was rendered impossible.

Additionally, the APA was prohibited from engaging in direct one-on-one conversations with office staff unless the Treasurer was present. All questions had to be posed directly to him, and any responses to those inquiries had to come directly from him. While pleasant and communicative, the Treasurer lacked the knowledge and expertise to answer even the most basic technical questions, much less understand the record-keeping and balancing processes required by his own office. The Treasurer continually tried to sidestep specific questions about the documentation needed and other important matters. At first, he tried to have Catherine Demes-Maydew, the hired consultant, included in his conversation with the APA so she could respond to various questions. It soon became clear, however, that she did not want to be involved in conversations with the APA.

The Treasurer and consultant tried to imply that the APA was inquiring about procedures unique to State agencies and, therefore, inapplicable to a county office. Nothing could be further from the truth. The same reconciliation procedures should take place in the office of every county treasurer in Nebraska. All treasurers should have a Cash Sheet that reconciles to the activity of the day and, at the end of the month, reconciles to the bank statements and the fund balances of their counties.

While initially patient with timing issues related to the absence of personnel due to the COVID-19 pandemic, the APA noted that the Treasurer's delayed responses and overall uncooperativeness did not seem to improve after his staff returned to the office.

Neb. Rev. Stat. § 23-1612 (Cum. Supp. 2018) states, in part, the following:

Every county officer, and the deputy and assistants of every county officer shall, on demand, exhibit to any examiner all books, papers, records, and accounts pertaining to the office and shall truthfully answer all questions asked by such examiner touching the affairs of the office. Any person who fails or refuses to comply with this section shall be guilty of a Class V misdemeanor.

Neb. Rev. Stat. § 84-305 (Cum. Supp. 2018) provides the following, in relevant part:

(1) The Auditor of Public Accounts shall have access to any and all information and records, confidential or otherwise, of any public entity, in whatever form or mode the records may be, unless the auditor is denied such access by federal law or explicitly named and denied such access by state law. If such a law exists, the public entity shall provide the auditor with a written explanation of its inability to produce such information and records and, after reasonable accommodations are made, shall grant the auditor access to all information and records or portions thereof that can legally be reviewed.

(2) Upon receipt of a written request by the Auditor of Public Accounts for access to any information or records, the public entity shall provide to the auditor as soon as is practicable and without delay, but not more than three business days after actual receipt of the request, either (a) the requested materials or (b)(i) if there is a legal basis for refusal to comply with the request, a written denial of the request together with the information specified in subsection (1) of this section or (ii) if the entire request cannot with reasonable good faith efforts be fulfilled within three business days after actual receipt of the request due to the significant difficulty or the extensiveness of the request, a written explanation, including the earliest practicable date for fulfilling the request, and an opportunity for the auditor to modify or prioritize the items within the request. No delay due to the significant difficulty or the extensiveness of any request for access to information or records shall exceed three calendar weeks after actual receipt of such request by any public entity. The three business days shall be computed by excluding the day the request is received, after which the designated period of time begins to run. Business day does not include a Saturday, a Sunday, or a day during which the offices of the custodian of the public records are closed.

(3) When any employee of the Auditor of Public Accounts conducts an audit or examination of any public entity, the public entity shall provide suitable accommodations for such employee of the auditor at the location where the requested information and records are kept or stored. Such accommodations shall include desks or tables and chairs, electrical outlets, and Internet access if such access is available

Neb. Rev. Stat. § 84-305.01 (Cum. Supp. 2018) provides the following:

Any person who willfully fails to comply with the provisions of section 84-305 who otherwise willfully obstructs or hinders the conduct of an audit, examination, or related activity by the Auditor of Public Accounts or who willfully misleads or attempts to mislead any person charged with the duty of conducting such audit, examination, or related activity shall be guilty of a Class II misdemeanor.

Neb. Rev. Stat. § 28-924 (Reissue 2016) says the following:

- (1) A public servant commits official misconduct if he knowingly violates any statute or lawfully adopted rule or regulation relating to his official duties.*
- (2) Official misconduct is a Class II misdemeanor.*

Good internal control and sound accounting practices require procedures to ensure that the Treasurer not only performs his official duties competently and faithfully but also responds timely and appropriately to any inquiry by the APA regarding his activities, providing requested documents in accordance with State statute.

Without such procedures, there is an increased risk for not only loss of County funds and diminishment of public trust but also possible criminal sanctions.

We recommend the Treasurer implement procedures to ensure not only competent and faithful performance of his official duties but also timely and appropriate response to any inquiry by the APA regarding his activities, including the provision of requested documents in accordance with State statute. Because the present comment points to possible violations of State statute, we are forwarding this information to the County Attorney for further review.

2. Office Accountability

The Treasurer lacked procedures for reconciling or comparing the amount of money received and on hand, as recorded on the daily Cash Sheet, to the amounts on the General Ledger Report or the Balance Sheet in Munis. For June 30, 2020, the following was noted:

- On July 15, 2020, the Treasurer presented the APA with a General Ledger, a Cash Sheet, and a Balance Sheet, each showing a different figure for the June 30, 2020, balance. Those variances are detailed in the table below:

	Total Balance	Variance with Cash Sheet
General Ledger Report (See Exhibit I)	\$ 136,621,098.99	\$ 1,970,234.16
Munis Balances	\$ 123,870,197.58	\$ 10,780,667.25
Cash Sheet (See Exhibit D & I)	\$ 134,650,864.83	

- On August 5, 2020, the APA returned to the Treasurer's office with the understanding that the reconciliations were completed. However, upon examination, the APA found that the variances still existed and could not be explained.
- Further investigation by the APA on August 25, 2020, revealed that payroll disbursements of \$1,965,556.23 were reflected on the Cash Sheet on June 30, 2020, but had not been recorded in the General Ledger until July 2020. Additionally, a posting error on January 10, 2014, in Munis was discovered for \$4,799.38. There was a remaining variance of \$121.45 (-\$669.75 accounts payable issue and \$548.30 unidentified difference in reports). This can be seen on the IT Monthly Balance Amounts spreadsheet. The adjusted General Ledger amount was \$134,655,542.76 (\$136,621,098.99 - \$1,965,556.23). See **Exhibit F**.

- It was determined that the variance noted between the Munis Balance and the Cash Sheet was a result of the Munis Balances not pulling figures forward correctly from the individual funds. For example, the Munis Balances showed Investments of \$60,046,638.72. When totaled, however, the individual fund investments were actually only \$12,750,000. No one knows why this amount shows on Munis, but it has not been corrected on the system.

SARPY COUNTY

BALANCE SHEET FOR 2020 12

FUND: 0000 POOLED CASH FUND			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
0000	101000	POOLED CASH	3,313,923.15	-183,916,836.30
	0000-00-00-00000-00-00-00-0-101000-			
0000	104000	CLERKS A/P CASH ACCT	-713,614.72	-669.75
	0000-00-00-00000-00-00-00-0-104000-			
0000	104400	PAYROLL IMPREST ACCT	2,677,782.58	1,970,355.61
	0000-00-00-00000-00-00-00-0-104400-			
0000	110000	CASH ON HAND	-5,278,091.01	121,900,511.72
	0000-00-00-00000-00-00-00-0-110000-			
0000	115100	INVESTMENTS ON HAND	.00	60,046,638.72
	0000-00-00-00000-00-00-00-0-115100-			
TOTAL ASSETS			.00	.00
TOTAL LIABILITIES + FUND BALANCE			.00	.00

- For June 30, 2020, the Treasurer posted to the County website a signed and certified semi-annual report. According to that document, the balance of the County's cash and investments was \$134,650,864.83, and the fund balances totaled \$136,621,098.99, resulting in a shortage variance of **\$1,970,234.16**. These items should balance, as seen on the December 31, 2019, semi-annual report. See **Exhibits B and C**.

Neb. Rev. Stat. § 23-1605 (Cum. Supp. 2018) states, in part, the following:

(1)(a) During the months of January and July of each year, the county treasurer shall cause a tabulated statement of the affairs of the county treasurer's office to be published in a legal newspaper published in the county. In counties having more than two hundred fifty thousand inhabitants, the statement shall be published in a daily legal newspaper published in the county.

* * * *

(d) The statement shall show the receipts and disbursements of the county treasurer's office for the last preceding six months ending June 30 and December 31, including (i) the amount of money received and for what fund category, (ii) the amount of disbursements and from what fund category, (iii) the ending fund balance in each fund category, (iv) the amount of outstanding warrants or orders registered and unpaid, (v) the total balance, and (vi) the total amount of unpaid claims of the county as of June 30 and December 31 of each year, as certified to the county treasurer by the county clerk.

- Upon reviewing the Cash Sheet, the APA determined that the bank balances were not reflected accurately. On August 13, 2020, the APA was presented with an updated June 30, 2020, Cash Sheet that reflected changes to bank account balances. See **Exhibit E**.
 - Transfers between bank accounts had not been posted correctly to the Cash Sheet, resulting in the need to add a "Posting Adjustments" column.
 - Interest in the amount of \$406,382.85 was added to the June 30, 2020, Cash Sheet, but the receipts were not issued in Munis until July 2020. The Cash Sheet is on a cash basis, so these should not have been recorded until receipted.
 - Interest receipted in July in the amount of \$34,504.46 was posted incorrectly on the Cash Sheet to the NPAIT MMKT account; however, this interest was actually related to an investment account.

- An investment transaction was posted incorrectly to the Cash Sheet several times during the month of June 2020; at the end of the month, it was still not correct. The table below details those improper postings:

Date	Checking Accounts	MMKT Accounts	Investment Accounts
June 10, 2020	\$ (1,190,000)	\$ 1,190,000	
June 17, 2020	\$ 1,190,000	\$ (1,190,000)	
June 29, 2020		\$ (1,190,000)	\$ 1,190,000
June 30, 2020		\$ 1,190,000	\$ (1,190,000)
Total	\$ -	\$ -	\$ -
Actually Occurred in Bank Not Corrected Yet	\$ (1,190,000)		\$ 1,190,000

- As of the date of this letter, an unidentified long variance remains between the Cash Sheet and the General Ledger on June 30, 2020, in the amount of \$362,251.71. See **Exhibit F**.
- The numbers on the Cash Sheet were changed numerous times from July to the date of this letter.

Good internal control and sound accounting practices require procedures to ensure that: 1) the Treasurer reconciles the Cash Sheet to the General Ledger on a monthly basis, at a minimum; 2) the Cash Sheet is balanced and includes all daily activity; 3) the Treasurer keeps accurate records and does not erroneously balance the assets of the office to the liabilities thereof; and 4) any reconciling variances or posting errors are corrected immediately.

Without such procedures, there is an increased risk of inadequate reconciliation practices or posting errors causing, among other things, fund balances to be reflected incorrectly, resulting in the possible loss of County funds.

We recommend the Treasurer implement procedures to ensure that the Cash sheet reconciles to the General Ledger on a monthly basis, at a minimum. Those same procedures should ensure also that the Cash Sheet is balanced and includes all daily activity. Additionally, the procedures should ensure that accurate records are kept, and office assets are balanced to office liabilities. Finally, the procedures should ensure that any reconciling variances or posting errors are corrected immediately.

3. **Bank Reconciliations Not Completed**

The Treasurer did not reconcile the County's bank accounts in a timely manner. As discussed in the "Background" section herein, the Treasurer did not have accurate bank reconciliations on hand for several months.

- The June 30, 2020, main checking account reconciliation was received on August 13, 2020. Even after adjusting for errors involving the improper posting of interest, other posting issues, unreceipted ACHs, and various reconciling adjustments, an unknown variance of \$6.42 remained.
- The other checking accounts were also not reconciled timely. When the reconciliations for June 30, 2020, were received on September 11, 2020, they reflected the following unknown variances:

Motor Vehicle Account	\$ 33,419.29 (Short)
Real Estate Account	\$ 11,310.43 (Short)
Refund Account	\$ 7,456.38 (Short)

Further review by the APA determined that outstanding deposits were not included in the reconciliation, resulting in the following adjusted unknown variances:

Motor Vehicle Account	\$ 35,847.33 (Long)
Real Estate Account	\$ 48,231.25 (Long)
Refund Account	\$ 2,692.01 (Short)

The Treasurer provided the reconciliation on September 11, 2020; however, the details of outstanding checks were not provided. The APA requested that detail. On October 2, 2020, the Treasurer sent an updated reconciliation, changing the outstanding checks amount by \$4,764.37, which reduced the shortage. The APA's concern is why this was not found in the original reconciliation provided. If the Treasurer was actually reconciling and accounting for outstanding checks and other items in detail, as previously suggested by the APA, this should not have occurred. See **Exhibit G**.

Good internal control and sound accounting practices require procedures to ensure that bank reconciliations are completed, at least, monthly. This necessarily entails researching, identifying, and correcting all reconciling items without delay, as well as resolving any unknown variances.

Without such procedures, there is an increased risk of errors going undetected, resulting in the loss or misuse of County funds. Additionally, political subdivision fund balances may not be reflected accurately until all items are reconciled and tie out.

We recommend the Treasurer implement procedures to ensure that bank reconciliations are completed, at least, monthly. All reconciling items should be researched, identified, and corrected as soon as possible. In addition, any unknown variances need to be resolved.

4. Investment Records Not Complete or Accurate

On July 15, 2020, the APA received a listing from the Investment Tracker database for the individual certificates of deposit (CDs) and treasury bills that the Treasurer was holding to support the amount of investments reflected on the June 30, 2020, Cash Sheet. The Investment Tracker listing totaled \$26,132,359.43, compared to the Cash Sheet total of \$34,734,261.64 (See **Exhibit D**), resulting in a shortage variance of \$8,601,902.21 (See **Exhibit H**). Further review revealed that the original Investment Tracker listing did not include all CDs issued by the banks in the name of the Treasurer. Among the CDs not listed are those detailed in the table below:

Investment	Amount
NPAIT CD	\$ 5,420,735.06
Five Points CD	\$ 3,000,000.00
Pinnacle Bank CDARS	\$ 977,236.93
Wells Fargo Treasury Bill	\$ 2,940,000.00
Total Not Listed on Investment Tracker	\$ 12,337,971.99

Also, the Investment Tracker recorded amounts considerably larger than those actually in the bank. Take, for example the following:

- Five Points bank CD was recorded \$55,000 more than actual CD amount per bank.
- NPAIT amount was recorded \$109,210.58 more than investment record per bank.

To clarify, two balancing procedures must be completed for investments: 1) balancing the Investment Tracker to the actual bank statements; and 2) balancing the Investment Tracker amounts to the Cash Sheet.

The revised Cash Sheet received on August 13, 2020, reflected an investment balance of \$37,839,155.46, but this balance included interest not receipted until July, along with numerous posting errors (See **Exhibit F**). As of the date of this letter, there is an unknown long variance of \$518,201.28 between the Cash Sheet and the bank balances.

Good internal control and sound accounting practices require procedures to ensure that: 1) investment records are always maintained at the current value of the investment; 2) the listing of investments is complete and accurate at all times; and 3) investment reports are provided daily to the preparers of the daily Cash Sheets to ensure accurate recording.

Without such procedures, there is an increased risk for errors that could result in the loss of County funds.

We recommend the Treasurer implement procedures to ensure that investment records are always maintained at the current value of the investment, and the listing of investments is complete and accurate at all times. These reports should be provided daily to the individuals preparing the daily Cash Sheets to ensure that everything is being recorded accurately.

5. Interest Earned, Recorded, and Accurate

In light of the issues surrounding investments, the APA wanted to review the General Ledger detail for all interest accounts. The APA requested that General Ledger detail to determine if the interest received and recorded could be verified. Obtaining this information has been a very difficult process, despite the fact that the APA sought to acquire it through read-only access to Munis. As of October 6, 2020, the requested access had still not been provided; however, the County Board Chair has learned of the ongoing delay and is currently working to obtain the access needed by the APA to review the requested General Ledger details.

The APA did receive a summary of interest receipted, which is shown in the table below:

Month	Amount
Jul-19	\$174,712.49
Aug-19	\$143,739.37
Sep-19	\$266,401.58
Oct-19	\$353,171.03
Nov-19	\$122,435.84
Dec-19	\$62,337.39
Sub-Total 6 months	\$1,122,797.70
Jan-20	\$102,146.43
Feb-20	\$104,139.35
Mar-20	\$43,875.72
Apr-20	\$86,451.84
May-20	\$459,969.71
Jun-20	\$21,406.87
Sub-Total 6 months	\$817,989.92
Jul-20	\$286,222.70
Aug-20	\$339,214.80
Sub-Total 2 months	\$625,437.50
Grand Total	\$2,566,225.12
Difference between the two 6 month periods.	\$304,807.78

Though presently unable to review the General Ledger detail for all interest accounts, through read-only access to Munis, which would allow for verification of interest received and recorded, the APA has noted that the above table reveals certain variances and other issues that need to be clarified.

Thus, compliance with the APA's request for access to the interest information is not only imperative for the sake of proper verification but also – as explained in Comment and Recommendation #1 ("Lack of Access to Records and Cooperation") herein – required by law.

Good internal control and sound accounting practices require procedures to ensure that all interest received is properly recorded and verified. Those same procedures should ensure also that the Treasurer responds timely and appropriately, to any inquiry by the APA for access to information, including that needed to perform such verification.

We recommend the implementation of procedures to ensure that: 1) all interest received is properly recorded and verified; and 2) the Treasurer responds timely, appropriately, and to any inquiry by the APA for access to information, including that needed to perform such verification.

County Treasurer's Overall Response: I am in receipt of the APA's Preliminary Report. Importantly, I have been cooperative and transparent with the APA's investigation up to this point. You have limited my response to one paragraph, so without addressing every allegation made in the APA Preliminary Report, I think it's important to note that many of the concerns identified were due to challenges caused by Covid-19, outdated legacy systems which are not integrated to each other, and changes made by the Department of Motor Vehicles which caused delays in the titling and registration processes. The APA Preliminary Report notes that I retained the services of a professional that had participated in past Sarpy County Annual Audits. Her purpose was and is to evaluate and recommend system upgrades that would produce the daily or real-time balances for all accounts in order to remedy complications with the legacy system, which the APA has now experienced. That being said, I understand that improvements still need to be made and I am firmly committed to continue making improvements. I am confident that there are no missing funds and believe that the APA's Preliminary Report reflects that too, especially given that the Attestation is not scheduled to begin until January 2021. Finally, I support and encourage the anticipated Attestation as well as the County Board's investigation into the concerns raised in the APA's Preliminary Report. I intend to cooperate fully with both the Attestation and Investigation and I'm eager to move forward and rectify any deficiencies in the current processes.

County Board's Overall Response: The Sarpy County Board takes the concerns identified in the APA's Preliminary Report very seriously. Since receiving the APA's Preliminary Report on October 9, 2020, the Sarpy County Board retained outside counsel and has met in executive session numerous times to determine the appropriate course of action to take in response to the issues identified in the Preliminary Report. First and foremost, the Sarpy County Board welcomes and supports the State Auditor's intention to conduct a financial attestation of the Sarpy County Treasurer's office in January 2021. The Sarpy County Board further intends to conduct its own investigation into the issues identified in the APA's Preliminary Report. The Sarpy County Board is currently working with the Treasurer and has requested his full cooperation with respect to the APA's anticipated attestation, this Board's investigation into the issues identified in the APA's Preliminary Report, and also as to any efforts he is making or which actions may be recommended for him to take to address the issues raised in the APA's Preliminary Report. We appreciate the APA's efforts in this regard and look forward to working with the APA regarding the issues identified in its' Preliminary Report concerning the Sarpy County Treasurer's office.

* * * * *

The preliminary planning work that resulted in this letter was designed primarily on a test basis and, therefore, may not bring to light all existing weaknesses in the Treasurer's policies or procedures. Nevertheless, our objective is to use the knowledge gained during the performance of that preliminary planning work to make comments and suggestions that we hope will prove useful to the County. The above summary may not address all of the APA's findings; however, it does cover the critical and material items noted.

Draft copies of this letter were furnished to the Treasurer and the County Board to provide them with an opportunity to review and to respond to the comments and recommendations contained herein. Any formal responses received have been incorporated into this letter. Such responses have been objectively evaluated and recognized, as appropriate, in the letter. Any response that indicates corrective action has been taken was not verified at this time.

This communication is intended solely for the information and use of the Treasurer and the County Board. It is not intended to be, and should not be, used by anyone other than those specified parties. However, this letter is a matter of public record, and its distribution is not limited.

This letter may be found electronically at: auditors.nebraska.gov.

Audit Staff Working on this Examination:

Deann Haeffner, CPA – Assistant Deputy Auditor

Mary Avery – Special Audits and Finance Manager

Cindy Janssen – Audit Manager

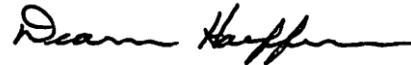
Rachel Wittler, CPA, CFE – Senior Auditor-In-Charge

Jeff Schreier, CPA – Senior Auditor-In-Charge

Sincerely,



Mary Avery
Special Audits and Finance Manager
Phone 402-471-3686
mary.avery@nebraska.gov



Deann Haeffner, CPA
Assistant Deputy Auditor
Phone 402-471-3753
deann.haeffner@nebraska.gov

cc: Sarpy County Attorney



December 7, 2019

Brian P. Zuger
Sarpy Treasurer
1210 Golden Gate Dr.
Papillion, NE 68046

Dear Mr. Zuger,

This letter is to confirm and specify the terms of my engagement with Sarpy Treasurer “the Treasurer”, and to clarify the nature and extent of the services I will provide. This contract is for services to be performed beginning around, or before, January 7, 2020 for approximately 16 weeks, until conclusion of work described or a mutually agreed upon end date.

The work to be provided, as defined below:

During the terms of this engagement, I will perform for the Treasurer the following duties:

- Business process reengineering for the Sarpy County Treasurer’s Office
 - Deliverables will include: best practice written processes and procedures for the treasury function.

The timely completion of this works relies heavily upon the follow:

- Access to all staff and current activities, systems utilized, and complete list of required duties as put forth in the Nebraska State Statutes for the Sarpy County Treasurer’s Office.

My fee for these services will be based upon actual time spent at my standard hourly government/nonprofit rate of \$75.00 per hour, plus any related project out of pocket expenses. Estimated hours per week –16.

All invoices are due and payable upon presentation, invoices will be sent bi-weekly under this contract. In the event that payment is not received within thirty (30) days of billing submission, a fee of 1.5% will be assessed on outstanding balances. I reserve the right to suspend service for non-payment.

The General Business Terms apply to the engagement letter and are an integral part of our agreement. Please indicate your agreement to these arrangements by signing and returning to me the enclosed copy of this letter.

Sarpy County Treasurer
CDM Engagement Letter

Exhibit A



I appreciate the opportunity to be of service to you and look forward to working with you. You will receive my closest attention. If at any time you have questions, concerns, or issues with my services, billings or anything else related to this agreement, do call me.

Very Truly Yours,

A handwritten signature in black ink that reads 'Catherine Demes Maydew'.

Catherine Demes Maydew

This engagement letter and General Business Terms sets forth my understanding and acceptance of this agreement.

Acknowledged and Accepted:

Sarpy Treasurer

Accepted By: _____

Title: _____

Date: _____



**Attachment to Engagement Letter dated December 7, 2019
With Sarpy County Treasurer**

General Business Terms

1. My Services I will provide the services and furnish the deliverables as described in this engagement letter and any attachments thereto, as may be modified from time to time by mutual written consent.

2. Independent Contractor I am an independent contractor and not your employee, agent, joint venture or partner, and will determine the method, details and means of performing our services. I assume full and sole responsibility for the payment of all state and federal income tax, unemployment insurance, Social Security and other applicable withholdings.

3. Confidentiality With respect to any information supplied in connection with this engagement and designated by either of us as confidential, or which the other should reasonably believe is confidential based on its subject matter or the circumstances of its disclosure, the other agrees to protect the confidential information in a reasonable and appropriate manner, and use confidential information only to perform its obligations under this engagement and for no other purpose. This will not apply to information which is: (i) publicly known, (ii) already known to the recipient, (iii) lawfully disclosed by a third party, (iv) independently developed, (v) disclosed pursuant to legal requirement or order, or (vi) disclosed on a need-to-know basis to our respective independent contractors, agents and affiliates who agree to maintain its confidential nature. I may also mention your name and provide a general description of the engagement in a client list only.

4. My Warranty I warrant that my services will be performed with reasonable care in a diligent and competent manner. My sole obligation will be to correct any non-conformance with this warranty, provided that you give me written notice within ten days after the services are performed or, if applicable, deliverables are delivered. The notice will specify and detail the non-conformance and I will have a reasonable amount of time, based on its severity and complexity, to correct the non-conformance. I do not warrant and am not responsible for any third-party products or services. Your sole and exclusive rights and remedies with respect to any third-party products or services are against the third-party vendor and not against me.

THIS WARRANTY IS MY ONLY WARRANTY CONCERNING THE SERVICES AND ANY DELIVERABLE, AND IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES AND REPRESENTATIONS, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE, OR OTHERWISE, ALL OF WHICH ARE HEREBY DISCLAIMED.

5. Liability (a) Neither of us will be liable for any delays or failures in performance due to circumstances beyond our reasonable control.

(b) My total liability relating to this engagement will in no event exceed an amount equal to the fees I receive from you for the portion of the engagement giving rise to liability, and will not include any special, consequential, incidental, punitive or exemplary damages or loss (nor any loss of profits, savings,



data, use of software or hardware or business opportunity, or interruption of business) even if we have been advised of the possibility of such loss.

6. My Deliverables Upon full payment of all amounts due to me in connection with this engagement, all right, title and interest in the deliverables set out in my Engagement Letter will become your sole and exclusive property.

7. Consideration for Services In return for the provision of the Services provided, the Treasurer will pay \$75.00 per hour. The Treasurer will remit payment as presented and due. Invoices will be sent bi-weekly as understood from this Agreement. In the event that payment is not received within thirty (30) days of invoice submission, a fee of 1.5% will be assessed on outstanding balances. I reserve the right to suspend service for non-payment. Any compensation earned up to the date of actual termination, will be paid to pursuant to the terms of this Agreement.

8. Release and Indemnification The Treasurer hereby releases and agrees to hold harmless, defend and indemnify Consultant, from any and all claims, actions, proceedings, suits, liabilities, damages (actual, consequential, or incidental), settlements, penalties, fines, costs or expenses (including without limitation, reasonable attorney's fees and other litigation expenses) of every kind, whether known or unknown, incurred by the Treasurer arising out of this Agreement.

9. Term and Termination This Agreement is effective on the Effective Date and will continue through end of scope of work (end of project). Either party may terminate this Agreement with or without cause by giving 20 days prior written notice to the other party. Any compensation earned up to the date of actual termination, will be paid pursuant to the terms of this Agreement.

Sarpy County Treasurer
June 30, 2020 Semi-Annual Statement from Sarpy County Website

Exhibit B

Sarpy County Semi-Annual Report

Cash and Securities in my custody to cover all State, County and Miscellaneous Funds:

Sarpy County Banks	\$99,091,641.14
Cash and Checks in Treasurer's Office	780,485.67
Items in Lieu	44,476.38
Investments	34,734,261.64
Total	<u>\$134,650,864.83</u>

TAX COLLECTIONS FOR THE SIX MONTH PERIOD

Motor Vehicle Tax	\$30,277,861.97
In-Lieu	5,548,742.57
Homestead Exemption	9,564,152.95
Motor Vehicle Prorate	669,747.60
Total	<u>\$46,060,505.09</u>

Attest

/S/ Brian Zuger

County Treasurer

BRIAN ZUGER, TREASURER OF SARPY COUNTY NEBRASKA, CERTIFIES THIS STATEMENT TO BE CORRECT.

THERE ARE NO REGISTERED WARRANTS/ORDERS OUTSTANDING.

Attest

/S/ Debra Houghtaling

County Clerk

DEBRA HOUGHTALING, CLERK OF SARPY COUNTY NEBRASKA CERTIFIES THAT

THERE ARE NO UNPAID CLAIMS AS OF JUNE 30, 2020



Sarpy County Treasurer
June 30, 2020 Semi-Annual Statement from Sarpy County Website

Exhibit B

Brian Zuger Treasurer	COUNTY TREASURER'S SEMI-ANNUAL REPORT January 1, 2020 Thru June 30, 2020					Dan Tompleton Deputy Treasurer
	BEGINNING BALANCE	RECEIPTS	TRANSFERS TO/FROM	DISBURS- MENTS	COLLECTIONS COMMISSIONS	ENDING BALANCE
STATE FUNDS						
STATE GENERAL	1,050.63	1,092.75	.00	-1,092.75	.00	1,050.63
OVERLOAD FINES	618.75	14,343.75	.00	-9,975.75	.00	4,986.75
STATE HIGHWAY TRUST	.00	.00	.00	.00	.00	.00
NEBRASKA SALES TAX	2,577,996.73	11,891,704.69	.00	-10,856,276.67	.00	3,613,424.75
BOAT REG. FEE-STATE SHARE	.00	.00	.00	.00	.00	.00
NEBRASKA TIRE TAX	6,148.41	26,516.88	.00	-25,410.00	.00	7,255.29
BOAT SALES TAX	10,448.33	124,065.11	.00	-69,516.43	.00	64,997.01
ATV SALES TAX	7,555.20	37,709.26	.00	-32,148.15	.00	13,116.31
STATE SPIRIT PLATE FEES	.00	.00	.00	.00	.00	.00
STATE MOTOR VEHICLE FEES	772,831.04	3,773,864.29	.00	-3,725,766.86	.00	820,928.47
HWY TRUST SPECIALTY	.00	.00	.00	.00	.00	.00
DMV ORGANIZATION	.00	.00	.00	.00	.00	.00
DMV SP INTEREST	.00	.00	.00	.00	.00	.00
DMV SESQUICENTENNIAL PLATE	.00	.00	.00	.00	.00	.00
HISTORICAL 150 FUND	.00	.00	.00	.00	.00	.00
MV TAX-STATE SHARE	29,267.86	85,692.06	.00	.00	.00	114,959.92
STATE FUND TOTALS	3,405,916.95	15,954,988.79	.00	-14,720,186.61	.00	4,640,719.13

Brian Zuger Treasurer	COUNTY TREASURER'S SEMI-ANNUAL REPORT January 1, 2020 Thru June 30, 2020					Dan Tompleton Deputy Treasurer
	BEGINNING BALANCE	RECEIPTS	TRANSFERS TO/FROM	DISBURS- MENTS	COLLECTIONS COMMISSIONS	ENDING BALANCE
COUNTY FUNDS						
COUNTY GENERAL	10,608,935.45	35,038,773.16	261,300.23	-31,958,755.80	2,205,210.48	16,155,463.52
PUBLIC WORKS	13,955,259.86	-6,392,387.40	-3,300,000.00	-3,560,055.57	-973.81	701,843.06
PW - ASIP	2,724,390.68	1,115,180.59	.00	-116,842.80	.00	3,722,728.47
PW - ROAD PROJECTS	-3,710,619.12	17,295,698.37	3,300,000.00	-9,156,276.67	.00	7,728,802.58
E911 COMMUNICATIONS	2,503,885.98	295,108.48	.00	-2,373,932.63	.00	425,061.83
E911 WIRELESS SERVICE	90,592.81	136,316.94	-15,402.83	-211,506.92	.00	.00
E911 WIRELESS SINKING	205,105.67	.00	15,402.83	-175,903.22	.00	44,605.28
PLANNING-WIRELESS TOWERS	185,076.60	19,000.00	.00	-27,640.12	.00	176,436.48
CHILD SUPPORT DISTRICT COURT	-37,966.13	103,171.16	.00	-49,282.63	.00	15,922.40
CHILD SUPPORT COUNTY ATTORNEY	63,076.60	619,262.21	68,000.00	-745,712.24	.00	4,626.57
CHILD SUPPORT INCENTIVE	.00	137,639.00	.00	-34,857.98	.00	102,781.02
TOURISM	129,832.92	265,785.13	.00	-277,483.54	.00	118,134.51
VISITORS IMPROVEMENT FUND	594,286.59	261,178.60	.00	-700,000.00	.00	155,465.19
UNEMPLOYMENT COMPENSATION	60,908.46	116.10	.00	-852.00	.00	60,172.56
COUNTY MEDICAL RELIEF	110,326.34	56,305.21	.00	-27,283.83	.00	139,347.72
STATE INSTITUTIONS	49,236.37	9,603.76	.00	-13,861.50	.00	44,978.63
REG OF DERDS P&M TECH	694,477.08	81,632.00	.00	-38,409.64	.00	737,699.44
COUNTY DRUG ENFORCEMENT	18,437.48	.00	.00	-10,289.00	.00	8,148.48
FG-TITLE 1D	1,769.94	18,367.25	8,500.00	-17,940.06	.00	10,697.13
STATE EDUCATION REIMBURSEMENT	-257,521.28	267,120.40	244,000.00	-252,275.32	.00	1,323.80
SG-JUSTICE REINVESTMENT	20,141.70	.00	.00	-2,937.97	.00	17,203.73
LB561 2019 FY GRANT	-10,925.90	.00	.00	10,925.90	.00	.00
LB561 GRANT	-118,306.79	313,822.97	140,000.00	-295,437.37	.00	40,078.81
FEDERAL FORFEITURE	412,735.78	-33,631.38	.00	-54,248.24	.00	324,856.16
FEDERAL FORFEITURE-CTY ATTY	21,089.06	40,171.58	.00	.00	.00	61,260.64
SCAP	1,042.58	55,355.00	.00	-31,972.24	.00	24,425.34
SOC SECURITY INCENTIVE	4,600.00	2,000.00	.00	-4,540.50	.00	2,059.50
STOP PROGRAM	71,207.16	1,100.00	.00	-20,847.92	.00	51,459.24
SWAT/CNU	1,060.00	6,000.00	.00	-2,085.00	.00	4,975.00
FG-VICTIM WITNESS 2018FY GRANT	.00	.00	.00	.00	.00	.00
2018 FY FG-MENTAL HEALTH GRANT	571.00	.00	-571.00	.00	.00	.00
FG-MENTAL HEALTH COLLABORATIVE	.00	2,970.30	1,000.00	-3,592.24	.00	378.06
2019 FY FG-MENTAL HEALTH	-5,193.22	20,193.22	-15,000.00	.00	.00	.00
FG-VICTIM WITNESS	-73,848.90	134,957.13	36,000.00	-69,836.32	.00	27,271.91
FG-MENTAL HEALTH	-12,264.22	40,564.53	17,000.00	-33,496.08	.00	11,804.23
FG-PLANNING TRANSPORTATION	-6,896.47	.00	15,500.00	-8,018.92	.00	584.61
FG-PERKINS CORRECTIONS GRANT	-657.64	1,651.71	34,000.00	-34,698.74	.00	295.33
FG-MAPA TRANSPORTATION	-6,916.14	.00	22,000.00	-14,246.16	.00	837.70
ADULT DRUG COURT	17,922.73	18.00	.00	-6,134.80	.00	11,805.93
FG-DRUG ERADICATION	-1,131.12	6,697.69	2,000.00	-6,347.14	.00	1,219.43
INHERITANCE TAX	7,015,967.54	2,462,390.64	-621,500.00	-779,795.94	.00	8,077,062.24
KENO	154,491.29	150,763.40	.00	-89,075.00	.00	216,179.69
BONDS - COURTHOUSE REMODEL	-144.73	144.73	.00	.00	.00	.00
BONDS - SHERIFF ADMIN BLDG	337,834.65	6,697.07	-344,170.22	-361.50	.00	.00
BONDS - STADIUM	135,113.14	17,643.96	-152,757.10	.00	.00	.00
BONDS - STADIUM (PRIVATE)	-574,574.82	864,663.39	152,757.10	-363,066.87	.00	79,778.80
STADIUM-CAPITAL MAINTENANCE	490,861.31	.00	3,500.00	-494,049.50	.00	311.81
WESTERN SARPY DRAINAGE	.00	10,313.33	.00	-10,119.61	-103.12	90.60
RUDERSDORF DRAINAGE	243.42	.00	.00	.00	.00	243.42
COUNTY SINKING FUND	3,653,626.23	2,724,070.26	.00	.00	.00	6,377,696.49
LANDFILL	3,033,593.63	2,101,045.81	.00	-3,140,971.33	.00	1,993,668.11
LANDFILL CLOSURE	3,937,989.41	.00	.00	.00	.00	3,937,989.41
SEWER-PAPIO WS CONNECT	4,836,066.27	773,317.89	.00	-391,775.13	.00	5,217,609.03
SEWER-PAPIO WS OPS	33,064.60	320,910.97	45,000.00	-334,619.29	.00	64,356.28
PLANNING-PAPIO WS SEWER OPS	198,588.15	136,998.31	.00	-293,500.00	.00	42,086.46
PLANNING-TIBURON SID SEWER	25.00	475.00	.00	-475.00	.00	25.00

Sarpy County Treasurer
June 30, 2020 Semi-Annual Statement from Sarpy County Website

Exhibit B

Brian Zuger
Treasurer

COUNTY TREASURER'S SEMI-ANNUAL REPORT
January 1, 2020 Thru June 30, 2020

Dan Templeton
Deputy Treasurer

	BEGINNING BALANCE	RECEIPTS	TRANSFERS TO/FROM	DISBURS- MENTS	COLLECTIONS COMMISSIONS	ENDING BALANCE
SEWER- S SARPY CONNECTION	3,401,985.03	23,196.00	.00	-7,573.45	.00	3,417,607.58
PLANNING-S SARPY SWR OPS	97,771.00	1,862.00	.00	.00	.00	99,633.00
SEWER - SSARPY WS-OPERATIONS	34,904.68	35,273.73	.00	-16,535.90	.00	53,642.51
NOXIOUS WEED	59,260.27	3,853.99	-14,316.05	-48,742.63	-55.58	.00
INFORMATION SYSTEMS	-828,651.04	2,165,239.22	186,449.93	-1,523,038.11	.00	.00
GIS	334,845.18	48.00	-20,007.83	-314,885.35	.00	.00
PURCHASING	56,072.75	.00	35,615.51	-91,688.26	.00	.00
FLEET SERVICES	485,100.23	286,325.30	-104,300.57	-667,124.96	.00	.00
COUNTY FUND TOTALS	55,197,755.10	62,004,974.71	.00	-58,894,073.04	2,204,077.97	60,512,734.74

Brian Zuger
Treasurer

COUNTY TREASURER'S SEMI-ANNUAL REPORT
January 1, 2020 Thru June 30, 2020

Dan Templeton
Deputy Treasurer

	BEGINNING BALANCE	RECEIPTS	TRANSFERS TO/FROM	DISBURS- MENTS	COLLECTIONS COMMISSIONS	ENDING BALANCE
OTHER FUNDS						
CITY FUNDS	2,328,044.28	28,280,966.47	2,718,320.67	-31,807,335.35	-240,197.74	1,279,798.33
SCHOOL FUNDS	12,342,014.71	141,639,086.47	2.14	-144,992,291.4	-1,246,802.12	7,742,009.75
FIRE FUNDS	431,531.32	5,564,409.89	164.61	-5,584,259.13	-97,894.02	313,952.67
SID FUNDS	48,166,352.24	87,339,792.26	89,843.34	-72,933,183.66	-723,922.70	61,938,881.48
MISC FUNDS	339,970.74	5,173,162.69	.00	-5,287,298.77	-32,831.77	193,002.89
GRAND TOTALS ----->	122,211,585.34	345,957,381.28	2,808,330.76	-334,218,628.01	-137,570.38	136,621,098.99

Sarpy County Treasurer
December 31, 2019 Semi-Annual Statement from Sarpy County Website

Exhibit C

Sarpy County Semi-Annual Report

Cash and Securities in my custody to cover all State, County and Miscellaneous Funds:

Sarpy County Banks	\$64,424,383.55
Cash and Checks in Treasurer's Office	2,534,182.72
Items in Lieu	2,030,640.43
Investments	53,222,378.64
Total	\$122,211,585.34

TAX COLLECTIONS FOR THE SIX MONTH PERIOD

Motor Vehicle Tax	\$37,545,223.66
In-Lieu	8,306.20
Homestead Exemption	1,696,829.26
Motor Vehicle Prorate	193,918.45
Total	\$39,444,277.57

Attest

/S/ Brian Zuger
County Treasurer

BRIAN ZUGER, TREASURER OF SARPY COUNTY NEBRASKA, CERTIFIES THIS STATEMENT TO BE CORRECT.



THERE ARE NO REGISTERED WARRANTS/ORDERS OUTSTANDING.

Attest

/S/ Debra Houghtaling
County Clerk

DEBRA HOUGHTALING, CLERK OF SARPY COUNTY NEBRASKA CERTIFIES THAT
THERE ARE NO UNPAID CLAIMS AS OF DECEMBER 31, 2019



Sarpy County Treasurer
December 31, 2019 Semi-Annual Statement from Sarpy County Website

Exhibit C

Brian Zuger
Treasurer

COUNTY TREASURER'S SEMI-ANNUAL REPORT
July 1, 2019 Thru December 31, 2019

Dan Templeton
Deputy Treasurer

	BEGINNING BALANCE	RECEIPTS	TRANSFERS TO/FROM	DISBURS- MENTS	COLLECTIONS COMMISSIONS	ENDING BALANCE
STATE FUNDS						
STATE GENERAL	58,299.50	188,058.63	.00	-245,307.50	.00	1,050.63
OVERLOAD FINES	2,962.50	14,246.25	.00	-16,590.00	.00	618.75
STATE HIGHWAY TRUST	300,539.59	1,149,436.70	.00	-1,449,976.29	.00	.00
STATE RECREATION ROAD	25,746.00	94,978.50	.00	-120,724.50	.00	.00
NEBRASKA SALES TAX	2,596,939.70	15,658,299.36	.00	-15,677,242.33	.00	2,577,996.73
NE SNOWMOBILE TRAIL FUND	.00	153.53	.00	-153.53	.00	.00
NE SNOWMOBILE	.00	51.22	.00	-51.22	.00	.00
BOAT REG. FEE-STATE SHARE	5,874.40	9,700.35	.00	-15,574.75	.00	.00
STATE LICENSE PLATE FEE	18,123.88	65,985.20	.00	-84,109.08	.00	.00
30 DAY PLATE FEE	10.00	50.00	.00	-60.00	.00	.00
NEBRASKA TIRE TAX	5,416.00	34,315.23	.00	-33,582.82	.00	6,148.41
STATE COMPUTER FUND	34,388.00	126,785.00	.00	-161,173.00	.00	.00
BOAT SALES TAX	41,417.42	113,421.82	.00	-144,390.91	.00	10,448.33
ATV SALES TAX	12,058.30	50,002.88	.00	-54,505.98	.00	7,555.20
STATE SPIRIT PLATE FEES	5,541.17	20,874.24	.00	-26,415.41	.00	.00
STATE MOTOR VEHICLE FEES	183,728.52	2,456,268.20	.00	-1,860,101.49	-7,064.19	772,831.04
MESSAGE PLATES	13,602.50	51,541.25	.00	-65,143.75	.00	.00
MV EMERGENCY MEDICAL SYSTEM	8,582.00	31,659.50	.00	-40,241.50	.00	.00
DMV GOLD STAR	10.00	64.17	.00	-74.17	.00	.00
VETERAN CEMETARY	4,411.25	18,409.16	.00	-22,820.41	.00	.00
HWY TRUST SPECIALTY	16,431.62	66,604.51	.00	-83,036.13	.00	.00
DMV ORGANIZATION	691.24	3,493.74	.00	-4,184.98	.00	.00
DMV SP INTEREST	482.50	1,624.57	.00	-2,107.07	.00	.00
DMV SESQUICENTENNIAL PLATE	401.80	1,075.53	.00	-1,477.33	.00	.00
HISTORICAL 150 FUND	578.20	1,653.64	.00	-2,231.84	.00	.00
DMV MILITARY HONOR PLATE	1,079.99	4,559.17	.00	-5,639.16	.00	.00
RESIDENT AIS STAMP	865.00	1,620.00	.00	-2,485.00	.00	.00
MTN LION PLATES DMV-STATE SHAR	473.08	1,501.25	.00	-1,974.33	.00	.00
MTN LION PLATES G&P-STATE SHAR	2,371.75	8,679.59	.00	-11,051.34	.00	.00
BREAST CANCER PLATES-STATE SH	50.83	992.50	.00	-1,043.33	.00	.00
MV TAX-STATE SHARE	26,020.64	170,029.04	.00	-166,781.82	.00	29,267.86
CHOOSE LIFE DMV-STATE	20.00	196.67	.00	-216.67	.00	.00
CHOOSE LIFE-DHHS STATE SHARE	165.00	834.58	.00	-999.58	.00	.00
NATIVE AMERICAN PLATES DMV SH	10.00	109.17	.00	-119.17	.00	.00
NATIVE AMERICAN PLATES NCA SH	80.00	422.50	.00	-502.50	.00	.00
STATE FUND TOTALS	3,367,372.38	20,347,697.65	.00	-20,302,088.89	-7,064.19	3,405,916.95

Sarpy County Treasurer
December 31, 2019 Semi-Annual Statement from Sarpy County Website

Exhibit C

Brian Zuger
Treasurer

COUNTY TREASURER'S SEMI-ANNUAL REPORT
July 1, 2019 Thru December 31, 2019

Dan Templeton
Deputy Treasurer

	BEGINNING BALANCE	RECEIPTS	TRANSFERS TO/FROM	DISBURS- MENTS	COLLECTIONS COMMISSIONS	ENDING BALANCE
COUNTY FUNDS						
COUNTY GENERAL	17,280,859.52	28,868,497.68	-8,238,472.00	-29,092,368.13	1,783,521.91	10,602,038.98
PUBLIC WORKS	7,351,795.15	7,945,281.16	2,629,868.00	-3,970,331.43	-1,353.02	13,955,259.86
PW - ASIP	2,466,551.11	507,526.72	.00	-249,687.15	.00	2,724,390.68
PW - ROAD PROJECTS	1,650,490.00	1,248,813.14	670,132.00	-7,280,054.26	.00	-3,710,619.12
E911 COMMUNICATIONS	633,025.78	294,346.67	3,847,100.00	-2,270,586.47	.00	2,503,885.98
E911 WIRELESS SERVICE	.00	113,597.45	.00	-23,004.64	.00	90,592.81
E911 WIRELESS SINKING	205,105.67	.00	.00	.00	.00	205,105.67
WIRELESS TOWER COMMUNICATIONS	133,001.60	57,000.00	.00	-4,925.00	.00	185,076.60
CHILD SUPPORT DISTRICT COURT	6,158.28	34,291.98	.00	-78,416.39	.00	-37,966.13
CHILD SUPPORT COUNTY ATTORNEY	349,936.66	473,804.36	.00	-760,664.42	.00	63,076.60
TOURISM	273,515.97	496,815.73	.00	-640,498.78	.00	129,832.92
VISITORS IMPROVEMENT FUND	100,158.98	494,127.61	.00	.00	.00	594,286.59
UNEMPLOYMENT COMPENSATION	57,830.11	5,742.35	.00	-2,664.00	.00	60,908.46
COUNTY MEDICAL RELIEF	130,744.97	39,119.48	.00	-59,538.11	.00	110,326.34
STATE INSTITUTIONS	94,529.57	5,409.31	.00	-50,702.51	.00	49,236.37
REG OF DEEDS P&M TECH	611,464.04	84,599.00	.00	-1,585.96	.00	694,477.08
COUNTY DRUG ENFORCEMENT	23,070.72	.00	.00	-4,633.24	.00	18,437.48
FG-TITLE 1D	2,246.67	16,244.88	.00	-16,721.61	.00	1,769.94
STATE EDUCATION REIMBURSEMENT	7,114.49	252,652.17	-250,000.00	-267,287.94	.00	-257,521.28
SG-JUSTICE REINVESTMENT	60,491.52	.00	.00	-40,349.82	.00	20,141.70
LB561 2019 FY GRANT	1,062.93	195,439.29	-160,000.00	-47,428.12	.00	-10,925.90
LB561 2020 FY GRANT	.00	109,005.81	.00	-227,312.60	.00	-118,306.79
FEDERAL FORFEITURE	155,872.53	282,438.93	.00	-25,575.68	.00	412,735.78
FEDERAL FORFEITURE-CITY ATTY	17,583.95	3,505.11	.00	.00	.00	21,089.06
SCAAP	.00	43,264.00	.00	-42,221.42	.00	1,042.58
SOC SECURITY INCENTIVE	1,200.00	3,400.00	.00	.00	.00	4,600.00
STOP PROGRAM	59,822.35	20,360.00	.00	-8,975.19	.00	71,207.16
SWAT/CNU	.00	1,370.00	.00	-310.00	.00	1,060.00
FG-VICTIM WITNESS 2018FY GRANT	14,972.77	6,598.47	-20,000.00	-1,571.24	.00	.00
2018 FY FG-MENTAL HEALTH GRANT	571.00	.00	.00	.00	.00	571.00
2019 FY FG-MENTAL HEALTH	280.30	14,719.70	.00	-20,193.22	.00	-5,193.22
FG-VICTIM WITNESS 2020 FY	.00	.00	.00	-73,848.90	.00	-73,848.90
FG-MENTAL HEALTH 2020 FY	.00	.00	.00	-12,264.22	.00	-12,264.22
FG-PLANNING TRANSPORTATION	744.54	12,625.07	-3,000.00	-10,369.61	.00	.00
FG-PERKINS CORRECTIONS GRANT	-1,252.96	38,260.88	-35,000.00	-2,665.56	.00	-657.64
FG-GIS TRANSPORTATION	.00	10,552.70	.00	-10,552.70	.00	.00
FG-ADULT DRUG COURT	26,200.34	403.00	.00	-8,680.61	.00	17,922.73
FG-DRUG ERADICATION	-387.15	15,351.36	-8,000.00	-8,095.33	.00	-1,131.12
INHERITANCE TAX	5,073,438.59	2,978,359.83	196,000.00	-1,231,830.88	.00	7,015,967.54
KENO SALES	80,036.41	165,614.88	.00	-91,160.00	.00	154,491.29
BONDS - COURTHOUSE REMODEL	.00	-144.73	.00	.00	.00	-144.73
BONDS - SHERIFF ADMIN BLDG	852,340.75	340,995.77	.00	-855,501.87	.00	337,834.65
BONDS - STADIUM (PUBLIC)	148,578.48	.00	.00	-13,465.34	.00	135,113.14
BONDS - STADIUM (PRIVATE)	431,866.08	373,936.44	.00	-1,380,377.34	.00	-574,574.82
STADIUM-CAPITAL MAINTENANCE	1,261.26	.00	600,000.00	-110,399.95	.00	490,661.31
WESTERN SARPY DRAINAGE	.00	5,729.89	.00	-5,672.60	-57.29	.00
RUDERSDORF DRAINAGE	243.42	.00	.00	.00	.00	243.42
COUNTY SINKING FUND	2,515,448.81	1,138,177.42	.00	.00	.00	3,653,626.23
LANDFILL	2,676,951.48	3,690,233.83	.00	-3,333,591.68	.00	3,033,593.63
LANDFILL CLOSURE	3,937,989.41	.00	.00	.00	.00	3,937,989.41
PAPIO WS SEWER-CONNECTION FEE	4,738,068.80	1,342,428.32	.00	-1,244,430.85	.00	4,836,066.27
PAPIO WS SEWER-OPERATIONS	235,930.96	415,410.55	.00	-618,276.91	.00	33,064.60
PAPIO WS SEWER-STORMWATER	40,688.42	157,899.73	.00	.00	.00	198,588.15
TIBURON SID SWR CONNECTION FEE	25.00	.00	.00	.00	.00	25.00
SSARPY WS SEWER-CONNECTION FEE	3,075,554.44	790,750.00	.00	-464,319.41	.00	3,401,985.03
SSARPY WS SEWER-STORMWATER	.00	97,771.00	.00	.00	.00	97,771.00

Sarpy County Treasurer
December 31, 2019 Semi-Annual Statement from Sarpy County Website

Exhibit C

Brian Zuger Treasurer	COUNTY TREASURER'S SEMI-ANNUAL REPORT July 1, 2019 Thru December 31, 2019					Dan Templeton Deputy Treasurer
	BEGINNING BALANCE	RECEIPTS	TRANSFERS TO/FROM	DISBURS- MENTS	COLLECTIONS COMMISSIONS	ENDING BALANCE
SSARPY WS SEWER-OPERATIONS	13,073.88	40,496.22	.00	-18,665.42	.00	34,904.68
NOXIOUS WEED	2,856.26	6,592.88	104,000.00	-54,113.73	-75.14	59,260.27
INFORMATION SYSTEMS	33,959.57	1,479,132.16	-799,000.00	-1,542,742.77	.00	-828,651.04
GIS	3,670.86	75,525.00	479,000.00	-230,266.82	.00	327,929.04
PURCHASING	12,370.75	.00	111,872.00	-68,170.00	.00	56,072.75
FLEET SERVICES	51,343.38	183,480.20	875,500.00	-625,223.35	.00	485,100.23
COUNTY FUND TOTALS	55,640,458.42	54,977,553.40	.00	-57,202,293.18	1,782,036.46	55,197,755.10

Brian Zuger Treasurer	COUNTY TREASURER'S SEMI-ANNUAL REPORT July 1, 2019 Thru December 31, 2019					Dan Templeton Deputy Treasurer
	BEGINNING BALANCE	RECEIPTS	TRANSFERS TO/FROM	DISBURS- MENTS	COLLECTIONS COMMISSIONS	ENDING BALANCE
OTHER FUNDS						
CITY FUNDS	1,165,237.87	18,607,366.73	6,333,662.17	-23,581,900.82	-196,321.67	2,328,044.28
SCHOOL FUNDS	5,356,251.76	106,356,239.72	5,823.61	-98,232,202.90	-1,144,097.48	12,342,014.71
FIRE FUNDS	280,456.64	4,473,203.51	118.37	-4,233,747.75	-88,499.45	431,531.32
SID FUNDS	61,552,794.32	56,326,733.15	423,301.93	-69,580,937.42	-555,539.74	48,166,352.24
MISC FUNDS	145,420.95	3,581,210.45	.00	-3,359,008.02	-27,652.64	339,970.74
GRAND TOTALS ----->	127,507,992.34	264,670,004.61	6,762,906.08	-276,492,178.98	-237,138.71	122,211,585.34

Sarpy County Treasurer
Cash Sheet for June 30, 2020

Exhibit D

Note: The Cash Sheet is in EXCEL and only rows with activity are reflected below to keep the space and printing down.

mdy.E1:E974
eom.E1:E93
SAVE AS
MM/DD/YY== feb0305

BEGINNING OF THE MONTH
OLD BALANCE =
140,363,955.84

BEGINNING OF THE
OLD BALANCE =
140,363,955.84

30-Jun-20	BALANCE	DEPOSITS/RAISES	CHECKS/LOWERS	BALANCE
PINNACLE BANK	NO CC/ECHECKS			NO CC/ECHECKS
TREASURER CKG	7,802,612.89	2,000,000.00		5,293,796.19
RE		607,161.26	269,669.02	
MV		187,537.74		
LANDFILL		1,301.15		
MR52463		145.81		
MR52464		319.19		
MR52480		36,086.37		
MR52481		2,232.20		
MR52486		4,389.00		
MR52487		186,687.47		
MR52488		2,970.00		
MR52489/		4,784.38		
IMPREST PAYROLL			1,965,556.23	
IMPREST PAYABLES			3,307,206.02	
WIRES OUT ONLY:				
WILL AUTO DOWN				
PINNACLE BANK- MMKT	7,396,382.84		2,000,000.00	5,396,382.84
PINNACLE BANK- KENO	152,209.74			152,209.74
PINNACLE BANK - JUNE INVE	294.69			294.69
PINNACLE BANK - JULY INVE	10,324.50			10,324.50
PINNACLE-REAL ESTATE	1,475,225.46	30,805.15	841.06	1,507,207.08
DRIVERS CC		0.00		
REAL ESTATE CREDIT		2,017.53		
PINNACLE BANK-DMV	1,935,730.80	59,956.10		2,083,174.35
INTERNET RENEWALS		0.00		
DMV CREDIT/DEBIT		87,487.45		
AMER. NATL MMKT	251,326.49			251,326.49
NPAIT - MMKT	1,882,918.50			1,882,918.50
ACCESS BANK	17,277.16			17,277.16
ACCESS BANK MMKT	8,021,754.72			8,021,754.72
MUTUAL OMAHA MMKT	249,356.31			249,356.31
WELLS FARGO MMKT	7,432,661.73			7,432,661.73
5 POINTS BANK MMKT	12,010,589.48			12,010,589.48
COREBANK ICS	54,510,532.45			54,510,532.45
COREBANK MMKT	25,602.70			25,602.70
RBC DAIN RAUSCHER	246,232.21			246,232.21
INVESTMENTS	34,734,261.64			34,734,261.64
TOTAL BANKS =	138,155,294.32	3,213,880.80	7,543,272.33	133,825,902.79
enter to continue	138,155,294.32	TOTAL BANKS=	CROSS CHK	133,825,902.79

DISBURSEMENTS	DISBURSEMENTS	DISBURSEMENTS	DISBURSEMENTS
DATE =		DISBURSEMENTS	
06/30/20		CURRENT	CORRECTIONS
COUNTY FUNDS			
3910 WSARPY DRAINING	176.35		176.35
7300 PAPIO NRD	69,125.58		69,125.58

Sarpy County Treasurer
Cash Sheet for June 30, 2020

Exhibit D

7302 PAPIO NRD BOND	14,197.06			14,197.06
CLK IMPREST PAYROLL	4,045,447.94	1,965,556.23		6,011,004.17
CLK IMPREST PAYABLES	5,691,893.54	3,307,206.02		8,999,099.56
FIRE DISTRICTS	0.00			0.00
7701 E. SARPY FD	15,390.80			15,390.80
7703 PAPILLION FD	29,198.08			29,198.08
7704 MILLARD FD	15,754.40			15,754.40
7705 SPRINGFIELD FD	1,829.28			1,829.28
7706 GRETNA FD	5,317.80			5,317.80
7805 PAP FIRE BOND	6,389.78			6,389.78
7806 GRETNA F SINK	1,181.93			1,181.93
7807 MILLARD AMBUL	10,503.06			10,503.06
7810 PAP FD AMBULANC	19,465.48			19,465.48
7811 SPRNGFLD FD BOND	4,469.99			4,469.99
7808 GRINA FR BOND	5,316.16			5,316.16
9200 AG SOCTY GEN	2,322.15			2,322.15
9201 AG SOCTY BOND	3,824.30			3,824.30
9501 REDEMPTIONS	210,187.86	5,616.56		215,804.42
STATE TREASURER	609,194.94			609,194.94
6009 NE SALES TAX	1,588,408.79			1,588,408.79
6021 NE TIRE TAX	3,701.50			3,701.50
6026 BOAT SALESTAX	36,183.07			36,183.07
6027 ATV/UTV SALESTX	3,757.72			3,757.72
****SCHOOLS*****				
	DISBURSEMENTS	CURRENT	CORRECTIONS	DISBURSEMENTS
6101 BELLEVUE GEN	699,233.39			699,233.39
6601 BELLEVUE LC GEN	59.46			59.46
6201 BELLEVUE BOND	61,882.92			61,882.92
6102 PAP/LV GEN	1,405,885.28			1,405,885.28
6608 PAP/LV LC GEN	67.52			67.52
6253 PAP/LV BOND3	54,026.51			54,026.51
6254 PAP/LV BOND4	44,959.58			44,959.58
6260 PAP/LV BOND5	55,616.29			55,616.29
6302 PAP/LV BLDG	21,881.18			21,881.18
6261 PAP/LV BOND 6	33,016.68			33,016.68
6104 S SARPY GEN	309,892.29			309,892.29
6610 S SARPY LC GEN	6.67			6.67
6204 S SARPY BOND	5,943.75			5,943.75
6304 S SARPY BLDG	34,053.20			34,053.20
6311 S SARPY QUAL CAP	5,007.38			5,007.38
6103 GRETNA GEN	531,362.70			531,362.70
6605 GRETNA LC GEN	26.25			26.25
6203 GRETNA BOND	186,020.59			186,020.59
6303 GRETNA BLDG	2,470.86			2,470.86
6105 OMAHA GEN	314,038.81			314,038.81
6607 OMAHA LC GEN	371.39			371.39
6205 OMAHA BOND	37,427.08			37,427.08
6305 OMAHA BLDG	3,698.93			3,698.93
6801 OMAHA UNDERTAK	3,123.36			3,123.36
6604 ELKHORN LC GEN	49.32			49.32
6107 MILLARD GEN	383,620.30			383,620.30
6606 MILLARD LC GEN	128.58			128.58
6207 MILLARD BOND	23,567.53			23,567.53
6307 MILLARD BLDG	9,064.50			9,064.50
6602 BENINGTON LC GEN	13.36			13.36
6609 RALSTON LC GEN	17.94			17.94

Sarpy County Treasurer
Cash Sheet for June 30, 2020

Exhibit D

6611 WESTSIDE LC GEN	26.65			26.65
6600 ELEM LRN COMM	32,988.50			32,988.50
6712 LC ELEM CAPITAL	2,785.45			2,785.45
6109 LOUISVILE GEN	662.88			662.88
6259 LOISVIL BONDN	15.77			15.77
6309 LOISVIL BLDG	2.40			2.40
6901 ESU 3	30,169.88			30,169.88
6902 ESU 19	3,262.29			3,262.29
7100 METRO T GEN	167,160.13			167,160.13
7200 METRO BOND	44,576.34			44,576.34
*SCHOOLS SUBTOTAL	0.00			0.00
	0.00			0.00
**** CITIES ****	DISBURSEMENTS	CURRENT	CORRECTIONS	DISBURSEMENTS
8601 BELL CITY GEN	347,908.85			347,908.85
8701 BELL CTY BOND	342,444.95			342,444.95
8767 HARVELPLZTIF2	0.00			0.00
8768 HARVELCTR TIF	0.00			0.00
8791 NEBR XING TIF	13,272.14			13,272.14
8795 LAVSTA CITY CENTRE T	65,222.41			65,222.41
8602 PAP CITY GEN	86,190.44			86,190.44
8702 PAP CITY BOND	42,296.83			42,296.83
8756 PAP CAP IMPROVE	19,503.22			19,503.22
8797 LAVISTA TIF CITY CENT	15,280.70			15,280.70
8603 LAVSTA C GEN	183,467.05			183,467.05
8703 LAVSTA C BOND	18,196.21			18,196.21
8604 GRETN C GEN	24,855.79			24,855.79
8704 GRETN C BOND	11,216.98			11,216.98
8754 GRETN C STRT	6,894.49			6,894.49
8605 SPRGFLD C GEN	14,601.42			14,601.42
8705 SPRGFLD BOND	12,414.61			12,414.61
***** SID GENERAL	0.00			0.00
23	29,473.83			29,473.83
24	1,518.49			1,518.49
29	3,330.00			3,330.00
34	909.29			909.29
38	42,823.15			42,823.15
52	306.66			306.66
65	50,743.41			50,743.41
67	45,891.66			45,891.66
79	9,256.64			9,256.64
SERVICE FEE 79	1,087.14			1,087.14
81	132,916.20			132,916.20
96	14,251.64			14,251.64
101	16,219.17			16,219.17
101 SERVICE FEE	1,803.00			1,803.00
104	0.00	24,150.53		24,150.53
133	34,190.90			34,190.90
156	39,732.87			39,732.87
158	42,599.72			42,599.72
158 SERVICE FEE USE	2,669.61			2,669.61
162	246,890.50			246,890.50
GENERAL 163	15,106.49			15,106.49
164	1,971.51			1,971.51
189	22,589.53			22,589.53
190	51,365.75			51,365.75

Sarpy County Treasurer
Cash Sheet for June 30, 2020

Exhibit D

	192	25,397.86		25,397.86
	202	11,504.80		11,504.80
	210	75,587.12		75,587.12
	220	30,233.93		30,233.93
	223	23,860.17		23,860.17
	225	21,416.66		21,416.66
	232	4,233.64		4,233.64
	233	78,498.68		78,498.68
	234	9,979.13		9,979.13
	235	56,078.73		56,078.73
	237	54,023.56		54,023.56
	240	4,459.29		4,459.29
	241	34,755.63		34,755.63
GENERAL	244	23,867.03		23,867.03
	245	102,751.48		102,751.48
	255	21,777.86		21,777.86
	257	42,474.59		42,474.59
	260	17,958.54		17,958.54
	261	29,122.98		29,122.98
	270	0.00	17,256.89	17,256.89
	274	2,876.14		2,876.14
	276	69,678.93		69,678.93
	282	617.92		617.92
	285	30,587.10		30,587.10
	286	39,521.31		39,521.31
GENERAL	290	8,512.11		8,512.11
	291	15,736.54		15,736.54
	294	13,030.95		13,030.95
	302	16,445.56		16,445.56
	309	23,346.32		23,346.32
	310	17,324.81		17,324.81
	311	25,265.67		25,265.67
	313	8,054.94		8,054.94
	314	9,713.85		9,713.85
	320	23,697.36		23,697.36
	332	9,543.72		9,543.72
***** SID BOND		0.00		0.00
	23	10,608.75		10,608.75
	65	6,371.50		6,371.50
	68	1,650.00		1,650.00
	158	18,996.25		18,996.25
	162	2,356,580.49		2,356,580.49
	163	9,237.52		9,237.52
	165	12,822.50		12,822.50
	192	2,264,896.25		2,264,896.25
	202	22,451.10		22,451.10
	204	9,062.50		9,062.50
	210	268,073.22		268,073.22
	216	3,129,074.38		3,129,074.38
	225	10,040.00		10,040.00
	234	9,786.25		9,786.25
	235	61,743.75		61,743.75
	238	37,378.67		37,378.67
	255	947,070.63		947,070.63
	257	3,577.45		3,577.45

Sarpy County Treasurer
Cash Sheet for June 30, 2020

Exhibit D

260	54,826.25			54,826.25
261	830.78			830.78
263	1,496,406.25			1,496,406.25
276	1,168.00			1,168.00
286	33,273.47			33,273.47
290	0.00			0.00
292	257,092.50			257,092.50
293	13,702.50			13,702.50
295	26,523.75			26,523.75
296	19,925.00			19,925.00
299	229,401.25			229,401.25
301	33,212.50			33,212.50
303	37,500.00			37,500.00
308	18,667.50			18,667.50
312	465,375.28			465,375.28
313	29,801.18			29,801.18
314	24,884.49			24,884.49
320	2,550,986.12			2,550,986.12
331	589,943.19			589,943.19
TOTAL DISBURSEMENTS		35,073,783.00	5,319,786.23	0.00
				40,393,569.23
		TOTAL	CURRENT	CORRECTIONS
				TOTAL
CLAIMS/PAYROLL			1,965,556.23	
\$ TRANSFERRED TO CLERK			3,307,206.02	
+CHECKS WRITTEN			269,669.02	
- REFUNDS			(222,494.04)	should be red = minus
- NSF FM BNK			(151.00)	should be red = minus
OUT OF PPAY				
OTHER			0.00	
TOTAL CURRENT DISB			5,319,786.23	
RECON DISBURSEMT			5,319,786.23	
DIFFERENCE =			0.00	
06/30/20 COLLECTIONS				
		COLLECTIONS	+CORRECTIONS	COLLECTIONS
		COLLECTIONS	+ CURRENT	+CORRECTIONS
				COLLECTIONS
REAL &PERSONAL TAX	5,720,982.36		314,930.02	6,035,912.38
SPECIAL TAXES	3,087,487.54		164,335.20	3,251,822.74
MISCELLANEOUS	17,318,456.52		384,056.33	17,702,512.85
REDEMPTIONS/SHOULD	210,187.86		5,616.56	0.00
AGREE W/DISBURSEMT	0.00			0.00
COUNTER FEES	1,100.00		44.00	1,144.00
GENERAL LEDGER ENTRI	13,091.90		8,095.71	21,187.61
	296.40		(222,494.04)	(222,197.64)
RE BUSINESS =		26,351,602.58	654,583.78	0.00
				27,006,186.36
RE RECONCILIATION			ENTER HERE	
			770.00	
			100.00	
			29,096.73	
			105,728.16	
			120,848.25	
			309,848.26	

Exhibit D

- 35 -

Sarpy County Treasurer
Cash Sheet for June 30, 2020

Exhibit D

BOOK	(39,872.06)	THESE ITEMS
NSF C.A.	4,604.31	
SUBTOTAL ITEMS	44,476.37	
CREDIT/DEBIT CARDS	89,504.98	
TOTAL BANKS	133,825,902.79	
NET MONIES =	134,740,369.81	

06/30/20		CASH SHEET TOTALS		CASH SHEET TOTALS	
CASH SHEET TOTALS				CASH TOTAL =	30,242.14
				CHECKS TOTAL=	750,243.53
				CASH ITEMS =	44,476.37
BEGINNING MONTH				CONT.	
OLD BALANCE =	140,363,955.84			CONT.	
TOTAL COLLECTIONS=	34,680,478.22			CONT.	
-TOTAL DISBURSEMENTS	40,393,569.23			TOTAL BANKS =	133,825,902.79
TOTAL BALANCE	134,650,864.83			TOTAL CASH =	134,650,864.83

MOTOR VEHICLE WORK AREA	
TOTAL CASH =	134,650,864.83
VEHICLE CARRYOVER	6,000.00
TOTAL BALANCE	134,650,864.83
BACK ROOM WILL BE=	6,000.00

journal reconciliation	
MISC	17,702,512.85
GEN JOURNAL ENTRIES	21,187.61
- CLAIMS	8,999,099.56
- PAYROLL	6,011,004.17
NET	2,713,596.73
ANY CORRECTIONS	
FINAL ANSWER	2,713,596.73

		1.00	MUNIS CURRENT OBJ AND ORG
jun 30 2006		0.00	>0000 & 101000 115100
LAST EOM BALANCE	109,628,956.25	1.00	MUNIS ADJUSTED TOTAL
CS DISBURSEMENTS	40,393,569.23	40,393,569.23	CS DISBURSEMENTS
CS COLLECTIONS	34,680,478.22	34,680,478.22	CS COLLECTIONS
OTHER???		17,702,512.85	MINUS MISC RECEIPTS FROM CS
OTHER???		21,187.61	MINUS LEDGER RECEIPTS FROM CS
		8,999,099.56	PLUS CLAIMS FROM CS
		6,011,004.17	PLUS PAYROLL FROM CS
FUND TOTAL	103,915,865.24		OTHER???
		(8,426,686.74)	MINUS FOR CLERK \
DIFFERENCE=		112,342,551.98	

OLD BALANCE =	140,363,955.84
REAL & PERSONAL TAX	6,035,912.38
SPECIAL TAXES	3,251,822.74
MISCELLANEOUS	17,702,512.85
REDEMPTIONS/SHOULD	215,804.42
AGREE W/DISBURSEMT	0.00
COUNTER FEES	1,144.00
GENERAL LEDGER ENTRIES	21,187.61
	(222,197.64)
TOTAL REAL ESTATE	27,006,186.36
MV BUSINESS =	7,674,291.86

27,006,186.36 -

Sarpy County Treasurer
Cash Sheet for June 30, 2020

Exhibit D

DRIVERS BUSINESS	0.00	
TOTAL COLLECTIONS	34,680,478.22	34,680,478.22 -
DISBURSEMENTS		
CLERK TOTALS	15,010,103.73	
FIRE TOTALS	204,462.20	
MISC TOTALS	215,804.42	
STATE	2,241,246.02	
SCHOOLS	4,508,189.97	
TIF	93,775.25	
CITIES	1,109,990.84	
SID GEN	1,830,989.49	
SID BOND	15,179,007.31	
TOTAL DISBURSEMENT	40,393,569.23	40,393,569.23 -
TOTAL FUND BALANCE	134,650,864.83	134,650,864.83 -

Sarpy County Treasurer
Comparison of Initial to Revised Cash Sheet for June 30, 2020

Exhibit E

Account	Initial Cash Sheet Received 7-15-20	Revised Cash Sheet Received 8-13-20	Difference	Explanation of Adjustments		
				Interest Receipted in July 2020	Posting Adjustments	Posting Errors
Pinnacle Bank Checking Account	\$5,293,796.19	\$3,173,235.53	(\$2,120,560.66)	\$1,300.14	(\$2,121,860.80)	
Pinnacle Bank MMKT Account	\$5,396,382.84	\$7,523,244.84	\$2,126,862.00	\$5,297.60	\$2,121,860.80	(\$296.40)
Pinnacle Bank Keno Account	\$152,209.74	\$152,232.54	\$22.80	\$22.80		
Pinnacle Bank June MMKT Account	\$294.69	\$294.81	\$0.12	\$0.12		
Pinnacle Bank July MMKT Account	\$10,324.50	\$10,328.81	\$4.31	\$4.31		
Pinnacle Bank RE Account	\$1,507,207.08	\$1,507,307.30	\$100.22	\$100.22		
Pinnacle Bank MV Account	\$2,083,174.35	\$2,083,426.44	\$252.09	\$252.09		
American National Bank MMKT	\$251,326.49	\$251,330.62	\$4.13	\$4.13		
NPAIT MMKT	\$1,882,918.50	\$3,108,628.31	\$1,225,709.81	\$37,934.78	\$1,187,775.03	
Access Bank Refund Account	\$17,277.16	\$17,277.16	\$0.00			
Access Bank MMKT Account	\$8,021,754.72	\$8,024,485.18	\$2,730.46			\$2,730.46
Mutual of Omaha MMKT Account	\$249,356.31	\$249,455.51	\$99.20	\$99.20		
Wells Fargo Bank MMKT Account	\$7,432,661.73	\$3,909,954.88	(\$3,522,706.85)	\$127,293.15	(\$3,650,000.00)	
Five Points Bank MMKT Account	\$12,010,589.48	\$13,221,349.30	\$1,210,759.82	\$20,759.80		\$1,190,000.00
Core Bank ICS Account	\$54,510,532.45	\$53,671,239.41	(\$839,293.04)	\$96,601.84	(\$935,894.88)	
Core Bank MMKT Account	\$25,602.70	\$25,682.70	\$80.00	\$80.00		
RBC Account	\$246,232.21	\$246,951.59	\$719.38	\$719.38		
Investments (CD's, T-Bills)	\$34,734,261.64	\$37,839,155.46	\$3,104,893.82	\$115,913.29	\$3,398,119.85	(\$409,139.32)
Sub-Total	\$133,825,902.78	\$135,015,580.39				
Cash and Checks	\$780,485.67	\$780,485.67				
Cash Items	\$44,476.37	\$44,476.37				
Total	\$134,650,864.82	\$135,840,542.43	\$1,189,677.61	\$406,382.85	\$0.00	\$783,294.74

Sarpy County Treasurer
Comparison of Cash Sheet for June 30, 2020 to Reconciled Bank Balances

Exhibit F

Account	Revised Cash Sheet	Interest Received in July 2020	Reconciling Items Posted in July/Aug	Transfer Posted by Bank in July	Posting Errors	Unidentified Variance on Cash Sheet	Reconciled Bank Balance
Pinnacle Bank Checking Account	\$3,173,235.53	(\$1,300.14)	\$20,445.18	(\$2,000,000.00)	(\$1,190,000.00)	\$6.42	\$2,386.99
Pinnacle Bank MMKT Account	\$7,523,244.84	(\$5,297.60)		\$2,000,000.00			\$9,517,947.24
Pinnacle Bank Keno Account	\$152,232.54	(\$22.80)					\$152,209.74
Pinnacle Bank June Account	\$294.81	(\$0.12)					\$294.69
Pinnacle Bank July Account	\$10,328.81	(\$4.31)					\$10,324.50
Pinnacle Bank RE Account	\$1,507,307.30	(\$100.22)				\$48,231.25	\$1,555,438.33
Pinnacle Bank MV Account	\$2,083,426.44	(\$252.09)				\$35,847.33	\$2,119,021.68
American National Bank MMKT	\$251,330.62	(\$4.13)				(\$2.00)	\$251,324.49
NPAIT MMKT	\$3,108,628.31	(\$37,934.78)			\$34,504.46		\$3,105,197.99
Access Bank Refund Account	\$17,277.16					(\$2,692.01)	\$14,585.15
Access Bank MMKT Account	\$8,024,485.18						\$8,024,485.18
Mutual of Omaha MMKT Account	\$249,455.51	(\$99.20)					\$249,356.31
Wells Fargo Bank MMKT Account	\$3,909,954.88	(\$127,293.15)					\$3,782,661.73
Five Points Bank MMKT Account	\$13,221,349.30	(\$20,759.80)					\$13,200,589.50
Core Bank ICS Account	\$53,671,239.41	(\$96,601.84)					\$53,574,637.57
Core Bank MMKT Account	\$25,682.70	(\$80.00)					\$25,602.70
RBC Account	\$246,951.59	(\$719.38)					\$246,232.21
Investments (CD's, T-Bills)	\$37,839,155.46	(\$115,913.29)			\$1,155,495.54	(\$518,201.28)	\$38,360,536.43
Cash and Checks	\$780,485.67						\$780,485.67
Cash Items	\$44,476.37						\$44,476.37
Total	\$135,840,542.43	(\$406,382.85)	\$20,445.18	\$0.00	\$0.00	(\$436,810.29)	\$135,017,794.47
						Long	
						6-30-20 General Ledger Balance	\$134,655,542.76
						Unidentified Long	\$362,251.71

Sarpy County Treasurer
June 30, 2020 Refund Bank Reconciliations Submitted to APA

Exhibit G

*Sarpy Treasurer
Refund Reconciliation
Received 9/11/20*

MONTH	PREVIOUS BALANCE	TOTAL DEPOSITS
June	\$52,453.73	\$60,000.00

Sarpy County Access Bank
Refund checks June
Reconciliation

YEAR	ENDING BALANCE Per Bank	TOTAL WITHDRAWALS
2020	\$60,432.40	\$52,021.33

deposits not on bank	\$0.00
o/s checks	\$50,611.62
Adjusted balance	\$9,820.78
balance per cash sheet	\$17,277.16
diff	-\$7,456.38

*Note - Outstanding Checks changed between 9/11/20 to 10/5/20.
APA asked for details after receiving 9/11/20 version*

$$\begin{array}{r} 50,611.62 \\ < 45,847.25 > \\ \hline 4764.37 \end{array}$$

deposits- Keyed from the Access Bank stmt

deposit no.	date	amount	description	reconciled
1	6/5/2020	\$30,000.00	wire	yes
2	6/22/2020	\$30,000.00	wire	yes
3				yes
4				yes
TOTAL		\$60,000.00		

deposits in transit	Date	Amount	Description
n/a	n/a	0	n/a

Note: There is a variance in the cleared checks file to Victory as well. This is from the Pivot table work

[June 30 Victory file sorted down for look up.xlsx](#)

This is the file with the sorted cleared checks compared to Victory

[June 2020 cleared checks bank sorted list from pdf.xlsx](#)

Handwritten notes are by the APA.

Sarpy County Treasurer
June 30, 2020 Refund Bank Reconciliations Submitted to APA

Exhibit G

*Sarpy Treasurer
Refund Reconciliation
Received 10/2/20*

Sarpy County Access Bank Refund Checks June Reconciliation	MONTH	PREVIOUS BALANCE	TOTAL DEPOSITS	Source
	June	\$52,453.73	\$60,000.00	deposit number from below deposit list
	YEAR	ENDING BALANCE Per Bank	TOTAL WITHDRAWALS	
	2020	\$60,432.40	\$52,021.33	withdrawals from withdrawal tab
	deposits not on bank o/s checks	\$0.00		
		\$45,847.25		
	Adjusted balance	\$14,585.15		
	balance per cash sheet	\$17,277.16		
	diff	-\$2,692.01		See June O/s Check list tab which comes from detailed files (from the June sorted file - those items not cleared - see tab o/s checks)

deposits- Keyed from the Access Bank stmt

deposit no.	date	amount	description	reconciled
1	6/5/2020	\$30,000.00	wire	yes
2	6/22/2020	\$30,000.00	wire	yes
3				
4				
TOTAL		\$60,000.00		

deposits in transit	Date	Amount	Description
n/a	n/a	0	n/a

Note: There is a variance in the cleared checks file to Victory as well. This is from the Pivot table work

[June 30 Victory file sorted down for look up.xlsx](#)

This is the file with the sorted cleared checks compared to Victory

[June 2020 cleared checks bank sorted list from pdf.xlsx](#)

Sarpy County Treasurer
June 30, 2020 Investment Tracker Details and Investment Summary By Bank

Exhibit H

Institution	Type	Net Value	Purchase Date	Cost
5 POINTS	CD6	\$120,000.00	04/17/2020	\$120,000.00
5 POINTS	CD6	\$80,000.00	05/22/2020	\$80,000.00
5 POINTS	CD6	\$30,000.00	04/17/2020	\$30,000.00
5 POINTS	CD6	\$60,000.00	04/17/2020	\$60,000.00
5 POINTS	CD6	\$65,000.00	06/10/2020	\$65,000.00
5 POINTS	CD6	\$315,000.00	04/17/2020	\$315,000.00
5 POINTS	CD6	\$210,000.00	04/17/2020	\$210,000.00
5 POINTS	CD6	\$95,000.00	04/17/2020	\$95,000.00
5 POINTS	CD6	\$195,000.00	04/17/2020	\$195,000.00
5 POINTS	CD6	\$110,000.00	06/10/2020	\$110,000.00
5 POINTS	CD6	\$570,000.00	04/17/2020	\$570,000.00
5 POINTS	CD6	\$50,000.00	04/17/2020	\$50,000.00
5 POINTS	CD6	\$30,000.00	04/17/2020	\$30,000.00
5 POINTS	CD6	\$30,000.00	06/10/2020	\$30,000.00
5 POINTS	CD6	\$110,000.00	04/17/2020	\$110,000.00
5 POINTS	CD6	\$190,000.00	05/22/2020	\$190,000.00
5 POINTS	CD6	\$65,000.00	04/17/2020	\$65,000.00
5 POINTS	CD6	\$40,000.00	05/22/2020	\$40,000.00
5 POINTS	CD6	\$80,000.00	06/10/2020	\$80,000.00
5 POINTS	CD6	\$100,000.00	04/17/2020	\$100,000.00
5 POINTS	CD6	\$40,000.00	05/22/2020	\$40,000.00
5 POINTS	CD6	\$75,000.00	04/17/2020	\$75,000.00
5 POINTS	CD6	\$180,000.00	05/22/2020	\$180,000.00
5 POINTS	CD6	\$925,000.00	04/17/2020	\$925,000.00
5 POINTS	CD6	\$65,000.00	05/22/2020	\$65,000.00
5 POINTS	CD6	\$85,000.00	04/17/2020	\$85,000.00
5 POINTS	CD6	\$50,000.00	05/22/2020	\$50,000.00
5 POINTS	CD6	\$50,000.00	06/10/2020	\$50,000.00
5 POINTS	CD6	\$260,000.00	04/17/2020	\$260,000.00
5 POINTS	CD6	\$235,000.00	04/17/2020	\$235,000.00
5 POINTS	CD6	\$150,000.00	05/22/2020	\$150,000.00
5 POINTS	CD6	\$730,000.00	04/17/2020	\$730,000.00
5 POINTS	CD6	\$95,000.00	05/22/2020	\$95,000.00
5 POINTS	CD6	\$50,000.00	06/10/2020	\$50,000.00
5 POINTS	CD6	\$120,000.00	04/17/2020	\$120,000.00
5 POINTS	CD6	\$60,000.00	06/10/2020	\$60,000.00
5 POINTS	CD6	\$120,000.00	04/17/2020	\$120,000.00
5 POINTS	CD6	\$100,000.00	05/22/2020	\$100,000.00
5 POINTS	CD6	\$165,000.00	04/17/2020	\$165,000.00
5 POINTS	CD6	\$65,000.00	05/22/2020	\$65,000.00
5 POINTS	CD6	\$45,000.00	06/10/2020	\$45,000.00
5 POINTS	CD6	\$225,000.00	04/17/2020	\$225,000.00
5 POINTS	CD6	\$80,000.00	05/22/2020	\$80,000.00
5 POINTS	CD6	\$25,000.00	06/10/2020	\$25,000.00
5 POINTS	CD6	\$235,000.00	04/17/2020	\$235,000.00
5 POINTS	CD6	\$400,000.00	05/22/2020	\$400,000.00
5 POINTS	CD6	\$240,000.00	05/22/2020	\$240,000.00
5 POINTS	CD6	\$30,000.00	04/17/2020	\$30,000.00
5 POINTS	CD6	\$120,000.00	05/22/2020	\$120,000.00
5 POINTS	CD6	\$445,000.00	04/17/2020	\$445,000.00
5 POINTS	CD6	\$200,000.00	06/10/2020	\$200,000.00
5 POINTS	CD6	\$125,000.00	05/22/2020	\$125,000.00
5 POINTS	CD6	\$100,000.00	06/10/2020	\$100,000.00
5 POINTS	CD6	\$375,000.00	06/10/2020	\$375,000.00
5 POINTS	CD6	\$70,000.00	04/17/2020	\$70,000.00
5 POINTS	CD6	\$60,000.00	05/22/2020	\$60,000.00
AMERICAN	CD24	\$6,122,763.22	10/23/2018	\$6,122,763.22
CORE	CDARS	\$567,782.87	08/15/2018	\$567,782.87
NPAIT	CD24	\$2,151,813.34	07/19/2018	\$2,151,813.34
PINNACLE	TBILL	\$70,000.00	02/27/2020	\$70,000.00

Sarpy County Treasurer
June 30, 2020 Investment Tracker Details and Investment Summary By Bank

Exhibit H

Institution	Type	Net Value	Purchase Date	Cost
PINNACLE	TBILL	\$60,000.00	02/27/2020	\$60,000.00
PINNACLE	TBILL	\$40,000.00	02/27/2020	\$40,000.00
PINNACLE	TBILL	\$195,000.00	01/17/2020	\$195,000.00
PINNACLE	TBILL	\$185,000.00	02/27/2020	\$185,000.00
PINNACLE	TBILL	\$30,000.00	01/17/2020	\$30,000.00
PINNACLE	TBILL	\$160,000.00	02/27/2020	\$160,000.00
PINNACLE	TBILL	\$160,000.00	01/17/2020	\$160,000.00
PINNACLE	TBILL	\$130,000.00	02/27/2020	\$130,000.00
PINNACLE	TBILL	\$30,000.00	01/17/2020	\$30,000.00
PINNACLE	TBILL	\$270,000.00	01/17/2020	\$270,000.00
PINNACLE	TBILL	\$125,000.00	02/27/2020	\$125,000.00
PINNACLE	TBILL	\$100,000.00	01/17/2020	\$100,000.00
PINNACLE	TBILL	\$325,000.00	02/27/2020	\$325,000.00
PINNACLE	TBILL	\$175,000.00	02/27/2020	\$175,000.00
PINNACLE	TBILL	\$55,000.00	01/17/2020	\$55,000.00
PINNACLE	TBILL	\$30,000.00	02/27/2020	\$30,000.00
PINNACLE	TBILL	\$85,000.00	01/17/2020	\$85,000.00
PINNACLE	TBILL	\$140,000.00	02/27/2020	\$140,000.00
PINNACLE	TBILL	\$170,000.00	02/27/2020	\$170,000.00
PINNACLE	TBILL	\$40,000.00	02/27/2020	\$40,000.00
PINNACLE	TBILL	\$135,000.00	01/17/2020	\$135,000.00
PINNACLE	TBILL	\$185,000.00	02/27/2020	\$185,000.00
PINNACLE	TBILL	\$145,000.00	02/27/2020	\$145,000.00
PINNACLE	TBILL	\$255,000.00	01/17/2020	\$255,000.00
PINNACLE	TBILL	\$210,000.00	02/27/2020	\$210,000.00
PINNACLE	TBILL	\$75,000.00	01/17/2020	\$75,000.00
PINNACLE	TBILL	\$45,000.00	02/27/2020	\$45,000.00
PINNACLE	TBILL	\$30,000.00	02/27/2020	\$30,000.00
PINNACLE	TBILL	\$35,000.00	02/27/2020	\$35,000.00
PINNACLE	TBILL	\$50,000.00	01/17/2020	\$50,000.00
PINNACLE	TBILL	\$70,000.00	02/27/2020	\$70,000.00
PINNACLE	CDARS	\$1,600,000.00	08/13/2018	\$1,600,000.00
WELLS	CD12	\$245,000.00	07/29/2019	\$245,000.00
WELLS	CD12	\$245,000.00	07/31/2019	\$245,000.00
WELLS	CD12	\$245,000.00	07/29/2019	\$245,000.00
WELLS	CD24	\$245,000.00	08/14/2018	\$245,000.00
WELLS	CD12	\$245,000.00	08/13/2019	\$245,000.00
WELLS	CD12	\$245,000.00	09/03/2019	\$245,000.00
WELLS	CD12	\$245,000.00	09/03/2019	\$245,000.00
WELLS	CD24	\$245,000.00	09/14/2018	\$245,000.00
WELLS	CD24	\$245,000.00	10/04/2018	\$245,000.00
WELLS	CD24	\$245,000.00	10/04/2018	\$245,000.00
WELLS	CD24	\$245,000.00	11/21/2018	\$245,000.00
WELLS	CD24	\$245,000.00	12/17/2018	\$245,000.00
6/30/20 Balance as of 7/15/20		\$26,132,359.43		

June 30, 2020 Investment Tracker Details and Investment Summary By Bank

Summary by Bank	Investment Tracker Amount	Per Bank	Bank to Investment Tracker Variance
5 POINTS	\$8,940,000.00	\$8,885,000.00	-\$55,000.00
AMERICAN	\$6,122,763.22	\$6,122,763.22	\$0.00
CORE	\$567,782.87	\$598,208.28	\$30,425.41
NPAIT	\$2,151,813.34	\$2,151,813.34	\$0.00
PINNACLE	\$3,810,000.00	\$3,824,000.00	\$14,000.00
PINNACLE	\$1,600,000.00	\$1,680,189.84	\$80,189.84
WELLS	\$2,940,000.00	\$5,880,000.00	\$2,940,000.00
5 POINTS		\$3,000,000.00	\$3,000,000.00
PINNACLE		\$977,236.93	\$977,236.93
NPAIT		\$5,238,466.99	\$5,238,466.99
Total	\$26,132,359.43	\$38,357,678.60	\$12,225,319.17
Total to Daily Cash Sheet	\$34,734,261.64		
Variance to Cash Sheet	-\$8,601,902.21		

Exhibit I

This is the Balance shown on the Cash Sheet for 6-30-20.

This is the Balance on the General Ledger Report.