

Required Filings with the Auditor of Public Accounts Office

All political subdivisions in the State of Nebraska need to comply with the following three (3) filing requirements. All forms are available on the Auditor's Website: www.auditors.nebraska.gov

Requirement 1: BUDGET FORM or BUDGET WAIVER / E-Mail

Due: Postmarked or electronically filed on or before *September 20th* of each year.

Contact: Deann Haeffner (402) 471-2111 or (402) 471-3753
E-Mail: Deann.Haeffner@nebraska.gov

Requirement 2: AUDIT REPORT or AUDIT WAIVER REQUEST

<u>Entity Type</u>	<u>Due</u>
Community Colleges	November 15 th of each year.
County's	1-year after fiscal year end.
County Hospitals	
County Nursing Homes	
ESUs	1-year after fiscal year end.
Housing Authorities	9 months after fiscal year end.
Reclamation Districts	120 days (4 months) after fiscal year end.
School Districts	November 5 th of each year.
All other Political Subdivisions	6 months after fiscal year end.

Note: *If you request a waiver on the Budget Form, NO separate filing is required.*

Contact: Mark Avery (402) 471-2111 or (402) 326-3045
E-Mail: Mark.Avery@nebraska.gov

Requirement 3: REPORT OF JOINT PUBLIC AGENCY / INTERLOCAL AGREEMENTS / TRADE NAMES

Due: On or before *September 20th* of each year.

Contact: Deann Haeffner (402) 471-2111 or (402) 471-3753
E-Mail: Deann.Haeffner@nebraska.gov

Warning: Filing the Interlocal Agreement Report late will result in a \$20 day fine.

Mailing / Submission Information

Electronically
Website: www.auditors.nebraska.gov
Select "Submit your Audit or Budget"
On the Left and Follow on-screen steps

OR

Mail
Auditor of Public Accounts
State Capitol, Suite 2303
Lincoln, NE 68509

Phone: (402) 471-2111
FAX: (402) 471-3301